

**TWAIN HARTE SCHOOL DISTRICT BOARD OF EDUCATION TRUSTEES
ANNUAL ORGANIZATION - REGULAR BOARD MEETING MINUTES**

This meeting was recorded. The recording will be stored for 30 days

Wednesday, December 10, 2025 at 4:00 p.m.

1. PUBLIC SESSION CALL TO ORDER: Member Berry at 4:00.

1.1 Pledge of Allegiance

1.2 Roll Call: ~~Member Noel Rathmel~~

Member Emily Berry

Member Jerabai Tascoe-left at 5:00

Chief Business Official Casey McCabe

Member Ray Kelleher

Member Andy Ballstaedt

Superintendent/Principal Gabe Wingo

Administrative Specialist Robyn Moore

1.3 Agenda Review & Adoption:

Motion to Approve: Member Kelleher

Second: Member Tascoe

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

2. BOARD OF EDUCATION: REORGANIZATION

2.1 Call for Nominations for President:

Nomination: Emily Berry

Nominated by: Member Kelleher

Seconded by: Member Ballstaedt

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

New President: Emily Berry

2.2 Call for Nominations for Clerk:

Nomination: Ray Kelleher

Nominated by: Member Berry

Seconded by: Member Tascoe

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

New President: Ray Kelleher

2.3 2026/27 Board Meeting Annual Calendar; Establish Dates, Time & Location for 2026/27 Board Meetings: Approved with the following change: due to the November 11th holiday the November meeting will be held on November 10 the second Tuesday of the month.

Motion to Approve: Member Ballstaedt

Second: Member Tascoe

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

3. COMMENTS FROM THE PUBLIC: none

4. REPORTS

4.1 Superintendent/Principal Report

• Academic-

○ STAR assessment: Math +16% Schoolwide, Reading +9% Schoolwide

- Writing: Younger grades, mostly near benchmark, with more of our older students, at or above benchmark.
- DiBels/Dyslexia Screening is in process for 2nd grade, Kinder and 1st will be screened in the spring.
- Engagement
 - Attendance: 2025-26 = 94.44%, 2024-25 = 93.14%
- Health and Wellness
 - Jogging club: Some students are really committed to the program having run 50+ miles this year.
 - Snacks: Thanks to the cafeteria crew and Claire for keeping the healthy options snacks available each day.
- Stormwater Project
 - Final planting was last week. We have had some issues with the deer pulling the little plants out of the ground at night but overall the area is on its way to look great by spring when the plants begin to grow.

4.2 Director of Maintenance, Operations and Transportation Report: Mark Van Houten

- The Watershed Project is complete and looks great.
- Our Facilities Inspection Tool (FIT) is very good.
- We will be purchasing HVAC covers for our rooftop units and will wrap up the playground crack repairs.
- We have hired a new Bus Driver/Custodian who is in the training process.
- Over the break we will be redoing the gym floor.
- The new bus delivery has been pushed out to May 2026.
- The big project this summer will be to repair/replace the concrete around the tables on the upper campus
- The school has purchased two containers to hold the extra furniture and sports equipment in the mall. The idea is to clear the mall so it can be used for inclement weather programs.

4.3 Board Member Report: None

4.4 Staff Reports:

- **Tk**-We are learning letters G,N,J, Numbers 4&5 and rhyming. We will be enjoying Santa Workshop activities, a PJ day, and Christmas movie with popcorn.
- **K**- Its giant gingerbread cookie time where we bake a really big cookie, read about gingerbread and learn the soft G sound.
- **1st**- Learning addition/subtraction to 20, and point of view writing about reindeer.
- **2nd**- The class is studying Christmas around the world.
- **3rd**- Our class wrapped up the animal adaption unit and are working on candy cane science, point of view writing, 3-digit addition/subtraction, multiplication and art projects using lines and shading.
- **6th**- The class is authoring and illustrating a children's book, and Performing Reader's Theatre for Elf Day. They are also building gingerbread pyramids as part of Egyptian Civilization study.
- **8th**- Students are using the play Hamilton as Social Study/Poetry connection studies. They are also sponsoring a Donut Fundraiser for upcoming graduation celebrations.

In the Career/Technology Lab, classes are on module 3 which includes; Culinary Arts, Energy/Power and Video Production.

4.5 Enrollment Report-253

5. CONSENT AGENDA

(The Board considered all of the following items by a single vote.)

- 5.1 Warrants up to November 28, 2025
- 5.2 Minutes from November 12, 2025 Regular Board Meeting
- 5.3 Consideration of Revision to Expanded Learning Opportunities Program (ELOP) Plan
- 5.4 Consideration of the Annual Facility Inspection Tool Results
- 5.5 Consideration of Employment of Probationary Classified Employee, Bus Driver 3.5hrs/Custodian 4.5hrs, Christoffer Oydegaard
- 5.6 Consideration of Agreement for Absence Management; Time Tracking between Red Rover Technologies and THSD
- 5.7 Consideration of Mandatory Training Stipend 2025-2026, \$300.00 – Sean Eason
 - Public Comments: none
 - Board Comments: none
 - Motion to Approve: Member Tascoe
 - Second: Member Ballstaedt
 - Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

6. FISCAL SERVICES

- 6.1 First Interim Report – CBO, Casey McCabe recommended the Board approve the first interim report with a positive certification.
 - Public Comments: none
 - Board Discussion: none
 - Motion to Approve: Member Tascoe
 - Second: Member Berry
 - Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions
- 6.2 5 Year Developer Fee Accounting
 - Public Comments: none
 - Board Discussion: none
 - Motion to Approve: Member Berry
 - Second: Member Kelleher
 - Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions
- 6.3 Resolution 2025-2026-12-01: Annual 5-Year Accounting of Development Fees for 2024-25 Fiscal Year in the Following Fund Account: Capital Facilities Fund 25, including Exhibit A, Exhibit B and Attachment 1
 - Public Comments: none
 - Board Discussion: none
 - Motion to Approve: Member Kelleher
 - Second: Member Ballstaedt
 - Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

7. ACTION ITEMS

7.1 Consideration of Approval - Twain Harte School Facilities Plan 2025-2026: Superintendent Wingo explained the process for creating the plan and how it will be used for planning future projects.

Public Comments: none

Board Discussion: Board Discussed timing of some of the modernization projects in the THSFP.

Motion to Approve: Member Ballstaedt

Second: Member Kelleher

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

7.2 Consideration of Approval- Rescinding BP/AR 5116.1 Intra-District Open Enrollment, Students

Rationale: This BP/AR is no longer valid. We no longer have the ability to offer Intra-District Transfers since we only have one school in our District

Public Comments: none

Board Discussion: none

Motion to Rescind: Member Kelleher

Second: Member Berry

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

7.3 Consideration of Approval - BP/AR 5141.21 Administering Medication and Monitoring Health Conditions, Students

Rationale: Update language to Epinephrine delivery systems

Public Comments: none

Board Discussion: none

Motion to Approve: Member Berry

Second: Member Kelleher

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

7.4 Consideration of Approval - BP/AR 5144 Discipline, Students

Rationale: Currently we have no Policy only the Regulation. Both the BP and AR should be reviewed with the school site level rules at least every four years Ed. Code 35291.5.

Public Comments: none

Board Discussion: none

Motion to Approve: 1st Read: Member Kelleher

Second: Member Ballstaedt

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

7.5 Consideration of Review - BP/AR 6145 Extra Curricular & Co-Curricular Activities, Instruction

Rationale: Updated eligibility requirements in BP to our current standards. There are no changes to the AR for this annual review. (Ed. Code 35160.5)

Public Comments: none

Board Discussion: none

Motion to Approve: Member Ballstaedt

Second: Member Kelleher

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

8. CLOSED SESSION- Adjourn to closed Member Berry at 5:20.

8.1 Conference with Labor Negotiator (Gov. Code 54957.6)
Agency Negotiator: Gabe Wingo, Superintendent
THFT- Twain Harte Federation of Teachers, AFT Local 6151

8.2 Public Employee Discipline/Dismissal/Release/Complaint (Gov. Code 54957)

8.3 Adjourn to Public Session: Member Berry at 6:00.
Report of action taken in closed session: No action taken.

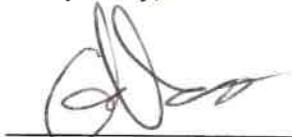
9. ADJOURNMENT: Member Berry at 6:00.

**Next Regular Board Meeting of the Twain Harte Board of Education is
Wednesday January 14, 2026, 4:00 p.m.**

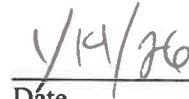
In the Board Room at Twain Harte School, 22974 Twain Harte Drive, Twain Harte, CA 95383



Emily Berry, President



Gabe Wingo, Superintendent/Principal



Date