

**TWAIN HARTE SCHOOL DISTRICT  
BOARD OF EDUCATION TRUSTEES  
BOARD MEETING MINUTES**

**In compliance with the COVID-19 State Orders this public meeting was held virtually.**

**Wednesday, January 13, 2021 at 4:00 p.m.**

**PUBLIC SESSION**

1. CALL TO ORDER by Member Hoffman-Brady at 4:05 p.m.

1.1. Pledge of Allegiance

1.2. Roll Call: Member Tim Hoffman-Brady

Member Noel Rathmel

Member Jacob Foiada

Member Kelli Brand

Superintendent Rick Hennes

Chief Business Official Tonya Royce

Administrative Specialist Robyn Moore

1.3. Agenda Review & Adoption

Motion to Approve: Member Rathmel

Second: Member Foiada

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC:

Rose Wingo, Trustee Area Six Reported on County Meeting:

- Thank you to our board members for attending the Brown Act training class. It was a very informative. She is looking forward to the Jan. 28<sup>th</sup> and believes it will have even more helpful information to offer.
- The county is discussing teacher recognition plans for the year. At this time, they are not planning an in person event.

3. REPORTS

3.1 Superintendent Reports:

- Thank you to our new board members for their participation in the various training opportunities being offered.
- The open board seat has been posted and applications will be closed January 27<sup>th</sup>. We hope to appoint a new member at the February 10<sup>th</sup> board meeting. At that time the District will schedule a board member training session with an outside presenter for our five board members.
- We are still having our students on campus with a regular school schedule. This is only possible because our staff, parents and students remain diligent and are following the COVID guidelines on and off campus. Thank you for making this possible.
- We still participate on a weekly call with the County Health Department and County Schools Office to keep up to date with the most current COVID protocols and information.
- With COVID vaccinations being made available we would like you to know that the district has informed our staff that vaccinations are voluntary. They will remain voluntary unless County, State and/or Federal law forces a change to that decision.

3.2 Board Member Reports:

- The board reiterates the administrations Thanks for our parents, staff and students support which is allowing us to offer onsite education during these times.

3.3 Principal Report:

- No activities to report since things are very locked down due to the surge in COVID cases.

- There will be state testing this year. It will be in a modified format that is yet to be determined but they will have some sort of testing.
- Our Tuolumne County Arts supplied teacher cannot be on campus due to COVID. To ensure our students are still getting arts curriculum we have a ukulele teacher coming to our upper campus to teach ukulele and our upper campus teachers are coming up arts projects as well. Our lower grade students are still having art class with our art teacher, Charis Hernandez.
- We are still offering music since the weather is allowing for outside instruction.
- Our social emotional support staff is servicing approximately 50-75 kids a week, some more regularly than others.
- At the beginning of the school year we hired two substitute teachers to be exclusive to our school and help limit outside our “bubble” contact, Scott Diehl and Denise Cablayan. They are doing a great job. They have been able to offer additional support when not filling in for teachers. Denise is offering advanced math to our upper grades and Scott has been working with students that need extra individual support. Thank you.
- Athletics are not going to happen this year.
- Absences prior to the holiday break were averaging about 40 a day, currently we are averaging 20-25 a day.
- Vaccines are on the horizon for interested staff members. We sent out a survey to see how many employees would be interested in getting vaccinated to help the county plan for any upcoming vaccinating.

3.4 Staff Reports: None

3.5 Enrollment Report – **260**

4. CONSENT AGENDA

*(The Board considered all of the following items by a single vote.)*

- 4.1 Minutes from December 16, 2020
- 4.2 Warrants up to December 31, 2020
- 4.3 Williams Uniform Compliant Quarterly Report-January 2020
- 4.4 Consideration of Probationary/Short-Term Classified, Yard Duty, Magaly DeGroot
- 4.5 Consideration of Resignation of Classified Paraprofessional: Cherelle Sharp
- 4.6 Consideration of Resignation of Classified Employee: Cheryl Sharp
- 4.7 Consideration of Approval of Behavior Support Services, Tucci Learning Solutions
- 4.8 Consideration of Probationary/Short-Term Classified, Paraprofessional, Nicole Vinson
- 4.9 Consideration of Classified/Short-Term Classified, Paraprofessional, Naomi Brown
- 4.10 Consideration of Probationary Classified, Yard Duty, Alyssa Dunlap
- 4.11 Consideration of Approval for HIPP-COVID Prevention Program Addendum

Motion to Approve: Member Hoffman-Brady  
 Second: Member Foiada  
 Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

5. PERSONEL

- 5.1 Presentation of Revised MOU Regarding impacts of District operations under current COVID-19 conditions, between the District & CSEA Twain Harte Chapter 818

Motion to Approve: Member  
 Second: Member  
 Vote: 0 Ayes, 0 Noes, 0 Absent, 0 Abstentions

- 5.2 Presentation of Revised MOU Regarding COVID-19 and In Person/ Hybrid Instruction, between the District & THFT

Motion to Approve: Member Rathmel  
 Second: Member Foiada  
 Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

## 6 FISCAL SERVICES

6.1 Financial Audit 2019-2020, Please see additional bound Audit Packet-Tonya Royce  
Ms. Royce covered the highlights of the audit. There were no findings for the 2019-20 year.

Motion to Approve: Member Foiada  
Second: Member Rathmel  
Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

### 6.2 Daily and Long-Term Substitute Teacher Rate Increases

Rationale: Increase the rate to be commensurate and competitive with other elementary districts. The daily substitute rate will go from \$100 to \$120 and the long-term substitute rate will go from \$130 to \$150.

Motion to Approve: Member Foiada  
Second: Member Brand  
Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

## 7. ACTION

### 7.1-7.5 Motion to Approve in one vote by Member Hoffman- Brady:

Motion to Approve: Member Rathmel  
Second: Member Foiada  
Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

7.1 Consideration of Approval of BP 2000 Administration, Concepts and Roles  
Rationale: Establishes basic concepts for the roles and responsibilities of the Board and Superintendent

7.2 Consideration of Approval of BP 2110 Superintendent Responsibilities and Duties  
Rationale: Establishes guidelines for the board to ensure a productive relationship with the Superintendent

7.3 Consideration of Approval of BP 2111 Superintendent Governance Standards  
Rationale: Establishes guidelines to ensure a collaboration between the Board and the Superintendent

7.4 Consideration of Approval of BP 2120 Superintendent Recruitment and Selection  
Rationale: Establishes the responsibility to select and employ the Superintendent

7.5 Consideration of Approval of BP 2140 Evaluation of the Superintendent  
Rationale: Establishes the responsibility to create a fair assessment of the Superintendent's effectiveness

### 7.6-7.20 Motion to waive second reading and Approve by Member Hoffman-Brady:

Motion to Approve: Member Hoffman-Brady  
Second: Member Rathmel  
Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

7.6 Consideration of Approval of BP 4113.4, 4213.4, 4313.4 Temporary Modified/Light Duty Assignment

Rationale: Establishes guidelines for temporarily modifying work duties to accommodate temporary disabling medical conditions

- 7.7 Consideration of Approval of BP 4119.41, 4219.41, 4319.41 Employees With Infectious Disease  
Rationale: Establishes guidelines to develop strategies to prevent outbreaks or spread of infectious diseases.
- 7.8 Consideration of Approval of AR 4119.43, 4219.43, 4319.43 Universal Precautions  
Rationale: Defines universal precautions as an approach to infection control with respect to bodily fluids.
- 7.9 Consideration of Approval of revised AR 4121 Temporary/Substitute Personnel  
Rationale: Reflects new pay schedule for temporary/substitute personnel
- 7.10 Consideration of Approval of BP/AR 4154, 4254, 4354 Health and Welfare Benefits  
Rationale: Reflects health and welfare benefit guidelines in accordance with state and federal law and subject to negotiated agreements.
- 7.11 Consideration of Approval of BP/AR 4157, 4257, 4357 Employee Safety  
Rationale: Establishes guidelines that support the creation of a safe work environment through training and/ or equipment.
- 7.12 Consideration of Approval of BP/AR 4157, 4257, 4357 Employee Safety  
Rationale: Establishes guidelines that support the creation of a safe work environment through training and/ or equipment.
- 7.13 Consideration of Approval of AR 4157.1, 4257.1, 4357.1 Administrative Regulation Work Related Injuries  
Rationale: Establishes guidelines for developing an efficient claims handling process that reduces costs and facilitates employee recovery.  
Motion to waive second reading and Approve: Member  
Second: Member  
Vote: 0 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 7.14 Consideration of Approval of revised BP/AR 6173 Education for Homeless Children  
Rationale: Establishes guidelines to ensure homeless students have access to the same appropriate public education provided to other students in the district.
- 7.15 Consideration of Approval of BP/AR 4161, 4261, 4361 Leaves  
Rationale: Establishes guidelines to ensure leaves of absence are in accordance with law, board policy, administrative regulations and collective bargaining agreements
- 7.16 Consideration of Approval of revised BP/AR 4161.1, 4261.1, 4361.1 Personal Illness/Injury Leave  
Rationale: Establishes guidelines specific to personal illness or Injury leaves.
- 7.17 Consideration of Approval of revised AR 4161.2, 4261.2, 4361.2 Personal Leaves  
Rationale: Establishes guidelines specific to personal leaves.
- 7.18 Consideration of Approval of AR 4161.8, 4261.8, 4361.8 Family Care and Medical Leave  
Rationale: Establishes guidelines specific to family care and medical leaves.
- 7.19 Consideration of Approval of BP 4161.9, 4261.9, 4361.9 Catastrophic Leave Program

Rationale: Establishes guidelines for a voluntary employee catastrophic leave program.  
Motion to waive second reading and Approve: Member

7.20 Consideration of Approval of revised AR 4161.11, 4261.11, 4361.11 Industrial Accident/Illness Leave

Rationale: Establishes guidelines for industrial accident and/or illness leaves.

7.21 Consideration of Tuolumne County Program Transfer and Assurances Plan.

Mr. Hennes covered details of the plan and answered board questions with regards to billing and implementation.

Rationale: Establishes guidelines and timing of Twain Harte School District's transition to employing their own Language, Speech, and Hearing Pathologist.


Motion to Approve: Member Rathmel

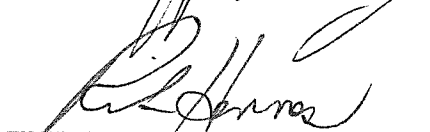
Second: Member Foiada

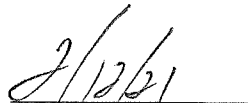
Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstentions

8. ADJOURNMENT by Member Hoffman-Brady at 4:55 p.m.

Next Regular Meeting of the Board of Education, Wednesday, February 10, 2021 at 4:00 p.m.  
Twain Harte School 22974 Twain Harte Drive, Twain Harte, CA 95383  
Agenda material may be reviewed at [twainharteschool.com](http://twainharteschool.com)

  
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Tim Hoffman-Brady, President

  
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Rick Hennes, Superintendent

  
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Date