

**TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

**BOARD MEETING
MINUTES**

District Office – Board Room
18995 Twain Harte Drive
Twain Harte, CA 95383

WEDNESDAY, August 21, 2013, at 5:30 P.M.

Board President, Tracie Walters opened the board meeting at 5:30 p.m.

PUBLIC SESSION

1. CALL TO ORDER
 - 1.1. Flag Salute
 - 1.2. Roll Call

Members Present:	Tim Hoffman-Brady Tracie Walters Eli Wingo Ronda Bailey
Members Absent:	Jim Jacobs
Administrators Present:	Jeff Winfield, Superintendent Dan Mayers, Principal Tonya Midget, CBO
Employees Present:	Melissa Fagnani, Administrative Specialist I Michele Harper, Administrative Specialist I

- 1.3. Agenda Review and Adoption
 - Motion to approve: Eli Wingo
 - Second: Tim Hoffman-Brady
 - Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

2. COMMENTS FROM THE PUBLIC:

The public may address the Board on any matter pertaining to the school district that is not on the Agenda.

There were no comments.

3. COMMENTS FROM BOARD MEMBERS

Tracie Walters welcomed Jeff Winfield to the Board and presented him with a board shirt. Jeff Winfield thanked the board for the shirt.

4. CONSENT CALENDAR

- 4.1. Minutes:
 - 4.1.1. June 25, 2013
- 4.2. Warrants to August 3, 2012

Recommendation: For Approval

Tim Hoffman-Brady asked a question concerning the warrant for the repair of the leak at the school. Dan Mayers explained that it was in front of the gym and the contractor was able to fix it using better material.

Tracie Walters wanted to know if the District is current on payments to Mountain Oaks Charter. Mr. Jeff Winfield informed her that the District is current. She also requested information from Ron Wurz concerning the repair on the bus seats. Mr. Wurz told her that if it can be repaired they repair if not they replace the seat.

Tracie Walters wanted to know if the repair on the gate for the ATCAA play yard was reimbursed back from ATCAA. Melissa Fagnani informed her that we were reimbursed back from the person who broke it.

Motion to approve: Eli Wingo

Second: Ronda Bailey

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

4.3. Williams Uniform Complaint Quarterly Report July 2013

There were no claims filed.

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

5. OLD BUSINESS

5.1. Revisiting the Consideration, Discussion, and Possible Action on Request from Mountain Oaks Charter School Regarding Rental of Pinecrest School Resolution No. 2012-2013-03-06

Mrs. Walters explained that this was a request from Mountain Oaks to revisit the resolution that was originally heard at the meeting on March 20, 2013.

Jacqueline Dennis stated that Mountain Oaks would still like to keep the lease option open for next year. She stated that Mountain Oaks has found a place to rent for this year.

Jennifer Lloyd was also present. There are 24 students enrolled at Mountain Oaks at this time.

Motion to approve: Eli Wingo

Second: Ronda Bailey

Roll Call: Ronda Bailey

Eli Wingo - aye

Tim Hoffman-Brady - aye

Ronda Bailey - aye

Tracie Walters - aye

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

6. REPORTS

6.1. Administration Report

Mr. Winfield was happy to announce that today was the first day of school and it went really great. Jeff Winfield reported that Ron Wurz and Brenda Brunolli will be working together to move the kitchen down to the Black Oak campus. Jeff wanted to remind the Board that he would be able and ready to help them with setting the Board goals. He stated that we did receive the letter from the county stating that our budget was received and approved for this school year. Mr. Winfield spoke about how well the 4th grade scored on the STAR testing and was very proud of that class.

Dan Mayers stated that a group of teachers went to Positive Support Training. He stated that they are switching from their virtue program to the Character Counts program. He then explained how the new Character Counts program works.

He presented the board with an updated list of enrollment for the entire district, putting the student count at 293 for the first day of school.

Dan Mayers went over the CST ELA scores. He also stated that this year the teachers will be getting ready to switch over to Common Core Curriculum for the upcoming 2014-2015 school year.

Tracie Walters thanked Mr. Dunlap for his hard work too.

6.2. Board Members Report

There was nothing to report.

6.3. Facilities Update Report

Ron Wurz reported on the repairs:

Roof for the Bullock Building was re-shingled.

Cracked mainline was repaired.

Repainted the front and two side of the MacDonald building.

All tiled surface were refinished in both Twain Harte Middle and Black Oak Elementary School.

Repaired the fan motor and circuit board for the District Office HVAC unit.

Installed sign on corner of gym to direct people.

Replaced damaged sprinkler head at the District office.

Got estimates for patching and repairing the exterior of the gym.

Got estimate for new freezer for Twain Harte campus.

Ron Wurz reported the all buses are back from their annual inspection and repairs. This year bus routes are the same as they were the end of last year.

6.4. Faculty Report

Teacher, Tom Dunlap thanked Michelle Dake for all her hard work putting everything together for the in-service days.

Teacher, Kathleen Olsen stated she was excited to be back to school with all the students.

6.5. BOTH Report

There was nothing to report.

6.6. F.F.E.E. Report

There was nothing to report.

7. NEW BUSINESS

7.1 Forty-five day - 2013-2014 Budget Update Review

Recommendation: For Approval

Chief Business Official, Tonya Midget stated that the dust has not settled in the state regarding the true calculation of local control formula. The state has not released any new exhibits at this time. She stated that things are looking very positive for Twain Harte, which is great news considering the past reports that the District has received. We received an Economic Recovery Target payment in the amount of \$17,797 which was not initially included in the information that was presented to Districts at the May revise. An Economic Recovery payment will bring a district who will not meet their ultimate funding target in 2020-2021 up to speed now to start moving in that direction.

Ultimately if things go according to Governor Brown's plan then in 2021 then the District will creep up to \$2,471,000.00. At this point we are going to max out at \$2,801,000.00. Governor Brown's plan is to give us about 12% a year for the next eight years so that we will get to that full local control funding formula amount which should bring us in line with our 2007 - 2008 funding.

If property taxes continue to increase that will create another safety net. In 6 years the prop 30 money will no longer exist. If the state doesn't find another way to back fill that then in the seventh year we stand to lose \$54,000.00.

This is the first time in many years that we don't have deficit spending.

The Board thanked Mrs. Midget for all her hard work.

Motion to approve: Tim Hoffman-Brady
Second: Eli Wingo
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

7.2. Legal Services Contract with Byron C. Smith for 2013-2014

Recommendation: For Approval

Mr. Winfield stated this is an annual contract and he recommended the board approve it.

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

7.3. Annual Report of Attendance

Recommendation: For Information

Mrs. Midget stated that this is our average daily Attendance report for all the attendance that was generated through the end of the school year. If we were a revenue funded school we would be paid for our ADA for the report that comes out in April which is still the case this is just wrapping the ADA for the year.

7.4. Senior Youth Partnership/PM Club Agreement-August 19, 2013 to June 06, 2014

Recommendation: For Approval

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

7.5. Consideration of Resolution 2013-2014-08-01 To Allow Inter-fund Transfers for Cash Flow Purposes

Recommendation: For Approval

This resolution provides flexibility to allow the district to transfer funds if needed. If there is a real shortage like the cafeteria fund while waiting to get reimbursed from State and Federal then we can borrow from the General Fund and keep track for that money if we don't need end of the year then we can transfer funds back with interest to General Fund.

Motion to approve: Ronda Bailey

Second: Tim Hoffman-Brady

Roll Call: Eli Wingo - aye
Tim Hoffman-Brady - aye
Ronda Bailey - aye
Tracie Walters - aye

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

7.6. Memorandum of Understanding with Twain Harte Community Services District

Recommendation: For Approval

This is a renewal contract from the previous school year.

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

7.7. Lease Agreement with Amador-Tuolumne Community Action Agency's Head Start Program for August 1, 2013 through July 31, 2016

Jeff Winfield recommends that the Board approves this agreement.

There was conversation amongst the Board members regarding the Headstart agreement and Ronda Bailey requested that this item be re-visited at the next regular meeting.

Motion to approve: Eli Wingo

Second: Tracie Walters

Vote: 2 ayes, 0 Noes, 1 absent, 2 abstentions

- 7.8. Consideration of approval of cell phone cost realignment plan
Recommendation: For Approval

Jeff Winfield explained that the contract is up and there will be no additional fees to cancel the contract. Ron Wurz would be paid a monthly stipend for his cell phone.

Motion to approve: Tracie Walters

Second: Eli Wingo

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

- 7.9. MOU with Tuolumne County Superintendent of Schools for Community School Services
Recommendation: For Discussion/Approval

Jeff Winfield explained how this program works for our District. We have used it in the past and we have to have some sort of alternative program for students. It is less of an expense if we were to share with other Districts. Jeff Winfield recommended the Board approve the MOU.

Motion to approve: Ronda Bailey

Second: Tracie Walters

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

8. PERSONNEL

- 8.1. Appointment: Temporary Certificated Teachers: Melissa Hughes 0.50 FTE
Recommendation: For Approval

Motion to approve: Ronda Bailey

Second: Tim Hoffman-Brady

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

- 8.2. Approval of 10% Temporary Leave of Absence/Job Share-Kathleen Olsen
Recommendation: For Approval

Jeff Winfield recommended the Board approve the leave of absence. Tracie Walters abstained from voting on this item because her daughter is in Kathleen Olsen's class and did not want to cause a conflict.

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 3 ayes, 0 Noes, 1 absent, 1 abstentions

- 8.3. Appointment: Temporary Certificated Teachers- Mike Woicicki 10% FTE
Recommendation: For Approval

Tracie Walters abstained from voting on this item because her daughter is in Kathleen Olsen's class and did not want to cause a conflict.

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 3 ayes, 0 Noes, 1 absent, 1 abstentions

- 8.4. Appointment: Confidential Administrative Specialist I – Michele Harper
Recommendation: For Approval

Jeff Winfield recommended the Board approve this item.

Melissa Fagnani thanked the Board and Michelle Dake for their support and understanding.

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

- 8.5. Appointment of Classified Personnel –
Cafeteria Coordinator – Brenda Brunolli
Office Assistant – Kathleen Richardson

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady
Second: Ronda Bailey
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

9. EDUCATION

9.1. Student Parent Handbook 2013-2014

Recommendation: For Approval

Tracie Walters informed the Board that there is a TB Test shortage and that they are having to take blood test.

Motion to approve: Ronda Bailey
Second: Tim Hoffman-Brady
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

(Close Regular Meeting)

Tracie Walters closed the regular meeting at 6:42 pm and immediately opened the Twain Harte-Long Barn USD Financing Corporation meeting.

10. TWAIN HARTE-LONG BARN USD FINANCING CORPORATION

a. Call to Order

The meeting was called to order at 6:42 pm

b. Approval of Income Tax Return for 2012-2013

Motion to approve: Tim Hoffman-Brady
Second: Ronda Bailey
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

c. Public Comment

There were no comments.

d. Other Business

e. Adjournment: 6:46 pm

(Reopen Regular Meeting)

11. CLOSED SESSION: The board entered into closed session at 6:46 p.m. and came out at 7:25 p.m.

12. ADJOURNMENT: 7:25 p.m.

Motion to approve: Tim Hoffman-Brady
Second: Ronda Bailey
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

Tracie Walters, President

Jeff Winfield, Superintendent

Date