

**TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT
BOARD OF EDUCATION**

**BOARD MEETING
AGENDA**

District Office – Board Room
18995 Twain Harte Drive
Twain Harte, CA 95383

Wednesday, November 20, 2013, at 5:30 p.m.

Board President, Tracie Walters opened the Board Meeting at 5:30 p.m.

PUBLIC SESSION:

1. CALL TO ORDER

- 1.1. Flag Salute
- 1.2. Roll Call

Members Present:

Jim Jacobs
Eli Wingo
Tim Hoffman-Brady
Ronda Bailey
Tracie Walters

Board Members Not Present:

Administrators Present:

Dan Mayers, Principal
Jeff Winfield, Superintendent
Tonya Midget, Chief Business Official

Employees Present:

Michele Harper, Administrative Specialist I

1.3. Agenda Review and Adoption

Motion to approve: Tim Hoffman-Brady

Second: Ronda Bailey

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

2. COMMENTS FROM THE PUBLIC

Student Council Report: Caleb Hoffman-Brady reported that they have a dance on December 13, and the theme will be “Inside the Snow Global”. Hailey Baldwin stated this year they are saving a lot of money by having Noel Rathmel as their D.J., which will allow them to spend the money on decorating the dance. Caleb Hoffman-Brady said that they are selling snack every day that the ball room is open to earn money for Student Council. Hailey Baldwin informed the Board that they are having a talent show on December 20, 2013 at 10:45 in the gym. Caleb stated that the report cards come out this Friday.

3. COMMENTS FROM BOARD MEMBERS

No comment

4. CONSENT CALENDAR

4.1. Minutes:

4.1.1 September 27, 2013

4.1.2. October 15, 2013

4.2. Warrants to October 31, 2013

Tracie Walters asked if we got a bid for the painting of the Alderson Gym. Jeff Winfield informed her that we did.

Jim Jacobs asked if we got verification for the ADA for Mountain Oak Charter School. Jeff stated that yes. Tracie asked how many are attending and Jeff Winfield informed them that he heard that they had 24 the last time he was informed.

Tracie Walters asked why there were a lots of refunds on the Cafeteria fund. Brenda Brunolli informed them that some of the refunds were because the student became eligible for free and reduced lunches.

Tracie Walters asked Dan Mayers if they were doing anything with Art this year. Dan Mayers informed her that he talked to Mr. Anderson today about setting up a schedule for the Art classes.

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

5. PUBLIC HEARING: Opened and closed Public Hearing at 5:36 p.m.

None

Open Session: 5:36 p.m.

6. REPORTS

6.1. Administration Report

Jeff Winfield stated that there was a petition going around the County concerning combining all the schools in the county into one District Office and one Superintendent. Jeff Winfield informed the Board that there were four things on the petition, they are well stated except for number four it states, one District, one board and one superintendent. As a community member in Twain Harte that doesn't sound so good when you might consider that you would lose local control on how you would run your school in Twain Harte. Jeff Winfield stated that this might be an area to educate our community. If you have people who are interested they can contact the District office. We have a document that will give them more information.

Jeff Winfield let the Board know that after getting all the information on changing the School name that we are going to wait until the start of 2014-2015 school year. With all the data that is used like lunches and attendance it would be a lot of work to change it at this date. At the end of this school year our IT person with Schoolwise would be able to roll everyone over into one school. The school will be called Twain Harte School instead of Twain Harte Elementary. Tracie Walters requested that something be put on a Board Meeting so that anyone that is interested can comment. It will be put on the May Board meeting. Dan Mayers stated that when we did the phone calls there were only two parents that commented about changing the name and they were in favor of the change.

Jeff Winfield gave a Cafeteria update, we now have the range and steamer installed, and waiting on the hood. We still need a freezer but that can wait until next year. There is a problem with the dishwasher it isn't getting hot enough and is 52 years old so we are looking into replacing the dishwasher.

Brenda Brunolli stated that today they cooked for the first time, it was tighter space, but they did it.

Jeff Winfield suggested an idea for a fundraiser for the 8th grader, maybe on the back of our weekly bulletin that they could sell ads for the back of the page.

Jeff Winfield gave an update on the County support for technology, we asked them to provide tech support so we didn't have to go out and get our own tech support. So the county has gone out and hired 3-4 people that will be able to help us with our tech support. We don't know how much they are going to charge at this time, the County is still trying to work this out.

Jeff Winfield stated that we didn't get the Snow Plow contract back on the Agenda. Jeff Winfield stated that Ron has contacted a few vendors. He has some that haven't responded or some that state they don't have the right equipment. Jeff Winfield stated that he would like the Board to give him direction to sign the contract and he could bring it back to the Board at the next Board Meeting. He would like to sign the contract before it starts snowing.

Dan Mayers stated that the Professional Development day was a big success. There was Math, Science and technology classes. We held our first lockdown drill on the first week of November. It went really

well. Ron Wurz and I did a walk through and every classroom was locked and blinds were shut. We will start doing random lockdown drills. Dan Mayers went on the first limousine lunch to Applebee's for the Fun Run top winners. Dan Mayers will be going tomorrow with the 6th -7th graders. This Saturday the 8th grade class is holding a pancake breakfast at Applebee's. Tracie Walters asked Dan Mayers if the internet service was working. Dan Mayers informed her that one of the routers was broke and he was going to get it fixed.

6.2. CBEDS Report as of October 2, 2013

No comments

6.3. Christmas Cards for Personnel (Board members to sign after meeting)

6.4. Faculty Report:

Lori Gold stated that Halloween was a success. Lori Gold stated that they are having trouble with the technology like keeping everyone on the internet. Tim Hoffman-Brady asked Lori Gold what she thought of the Professional Development training, Lori Gold informed Tim Hoffman-Brady that it went really well, and they enjoyed it. She stated what she heard from the other teachers were that they enjoyed it also. Larry Gold stated that trimester one ended on last Friday and all the teachers were getting the report cards ready. The Art Councils has already starting sending Artists up to work on Art projects. The 5th grade has already done their project, and the 6th-7th graders are this Friday. The 8th graders are still to be determined. Larry Gold informed the Board that they have had a successful year, and there are about 15-22 wrestlers. He is hoping that they will be able to defend our county championship at the meet scheduled for the second Saturday of December.

Lori Gold informed the Board that Twain Harte School is going to be in the Twain Harte Parade, and they are going to be decorating the bus, and will need donations. The parade is scheduled for December 6th.

6.5. BOTH Report

Vicki Young informed the Board that the Carnival had less kids than last year. They aren't sure why the attendance was down. They are going to have the carnival next year on the weekend before Halloween. The book fair didn't do very well. Their Spring Book Fair does better so they are going to only do the Book Fair once a year, it will be during the spring. We have the Elf Gift Shop coming up, which is the shopping for kids. We are using a new Vendor so we will see how this works out. We will still be doing the Kindergarten table, it is set up that the kindergarten students get to pick two items with no charge to the student. We find that it will make it easier for the student.

6.6. F.F.E.E. Report

We are still processing the grant request. Our original intent is for enrichment, we have had several grants request for paper and bookshelves. This is not the purpose of our grants.

6.7. Enrollment Report as of November 5, 2013

| | |
|--------------------------|------------|
| Black Oak | 169 |
| Twain Harte School | 126 |
| Total | 295 |

7. FISCAL SERVICES

7.1. First Interim Report

Tonya Midget stated that this was the first positive budget that we have had in a while. On October 29, 2013 FCMAT came out with a template with calculating the Local Control Funding formula. When I applied the figures for Twain Harte School to that new calculator, our overall revenue increased \$251, 000. On page 2 of the summary: Tonya explained why the budget was different then what she had first thought it would be for the 1st interim. She didn't include the amount from the county for taxes that we receive but she will as we get further into the year, and it will be an additional assistant to the Financials. The transfer for the Mountain Oaks is larger than the original budget estimate by \$58, 105. The reason is due to the total property tax amount increasing and the ADA dropping. Last year the ADA funding was \$6,999 per ADA and this year it is \$7,809 per ADA. The Forest Reserve funding was reauthorized for another two years with an estimate of \$22,461. The net increase to categorical funding \$251,180, less the \$58, 105 Mountain Oaks transfer, plus Forest Reserve \$22, 461 less the EPA \$6,999, and no consideration of additional taxes this year equals \$208,537 in additional revenue at 1st interim budget. Title I \$86, 558 estimated budget was reduced to \$73,234 at 1st interim due to Federal sequestration cuts. We received REAP funding of \$7,285 and the

District would like to add it to Bill Silva services billing. There isn't any funding for Special Education. Title II (Federal Class Size Reduction) of \$27, 369 was budgeted in revenue. Some increase that you will note in the report of Revenue and Profit is Prop 20 Lottery Instructional Materials is \$8,928 with prior year carryover budget of \$24,242. That is all there and available for purchasing of textbooks or classroom materials. We also have Common Core Funding of \$56,400 and I believe that we have a plan for this fund. Deferred Maintenance \$30,925 has been budgeted and transferred out. The Summary shows that this is the final year but it is incorrect so we can scratch this out. Our projected ending fund balance is estimated to be special reserve fund at 17% and our general fund at 58.55%. The Board had asked Tonya Midget about getting information on the Deferred Maintenance balance and the break down. Tonya Midget informed them that there is \$517,875 and \$351,253 is regular Deferred Maintenance balance and \$166,622 is the balance of hardship paving funds. Tim Hoffman-Brady asked Tonya Midget if there was a timeframe for spending the money on paving, Tonya informed him that there wasn't a timeframe for spending the Hardship Paving. Tonya Midget stated the Developer fee that we would collect an average of \$10,000 per year. In 2012/2013 we collected \$14,512 which was higher than we expected and so far this year we have received \$6,998. It is possible that things are picking up again, but we only have five short years to make up \$83,509 for the revenue shortfall. Tracie Walters asked if we had transferred money to make up for the shortfall. The Board members stated that they had requested the transfer at a Board Meeting. Tim Hoffman-Brady stated that the board hadn't approved an amount. Board requested that Tonya move \$50,000 at the next Interim. So when they see the 2nd Interim then they will see a \$50,000 transfer. On page 76 you will see the Multi-year Projections. The figures for the current Projected year net increase is \$221,153.69, and 2014-2015 projection cost drops to \$188,305.84 because additional cost in salaries. Projection for 2015-2016 is \$158,273.78. We are in better shape now than we have been. Tracie Walters and the Board thanked Tonya Midget for all of her hard work.

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

7.2. Proposal for Assembly Bill 86, Section 85 (Chapter 78, Statutes of 2013) Common Core Spending Plan

Recommendation: For Information

Jeff Winfield informed the Board that the Proposal for the Common Core spending was in their board packet. This proposal shows how the District would like to spend the \$56,000 we have received from the State. The District would like to spend \$9,000 on Staff Development, there are several staff going to a Common Core Math training. There is also Special Education implementation for IEP's are going to be changing based on the standard on how to write goals. We are going to need some help in that area as we have new teachers in that department. The District would like to bring in a consultant for Special Education to help our teachers maneuver through this process. We would like to hold out about \$14,500 for Common Core adoption. The State tells us that we should budget anywhere from \$80 to \$100 per ADA, and as we have about 300 students then it would be around \$30,000 for the new adoption. Dan Mayers will be purchasing eight Smart Boards and training for the staff on using the Smart Boards. The State requires that we have a plan on how we will be spending this money. Tracie Walters asked Jeff Winfield what the plan is for IT support if the Smart Board or laptop isn't working. Jeff Winfield stated that we would be using the County for our IT support and the County has hired three new people for the schools to use for IT support. Eli Wingo asked Jeff Winfield if we would be charged through the County. Jeff Winfield informed them that the County wasn't sure at this time but we have money set aside for IT support.

8. PERSONNEL

8.1. Consideration of Resolution 2013-2014-11-01 Authorizing Holders of a Multiple Subject or Standard Elementary Teaching Credential to teach classes in Grades 5-8 – Larry Gold

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady
Second: Ronda Bailey
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Roll Call: Jim Jacobs
Eli Wingo
Tim Hoffman-Brady
Ronda Bailey
Tracie Walters

8.2. Appointment of Athletic Coaches:

Boys Basketball 6th grade – Claude Parcon
Boys Basketball 7th grade – John Baldwin
Boys Basketball 8th grade – Noel Rathmel

Recommendation: For Approval

Motion to approve: Jim Jacobs

Second: Eli Wingo

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Tracie Walters asked Larry Gold if there was going to be Track this year. Larry Gold informed her that due to Summerville High and Sonora High having their tracks redone then there wouldn't be a track team this year. The Board asked if the blacktop at our school would be big enough to use but it isn't the right size.

9. EDUCATION

9.1 Student of the Month and Character Count Kid for October 2013

Recommendation: For Information

10. BOARD OF EDUCATION

10.1. CSBA memorandum-Call for Nominations

Recommendation: For Information

No Nominations

Closed Public session: 6:46 p.m.

Opened Closed Session: 6:50 p.m.

CLOSED SESSION:

11. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

11.1. Conference with labor negotiator, Jeff Winfield, regarding THFT and CSEA

12. ADJOURNMENT: Closed at 7:40 p.m.

Motion to approve: Ronda Bailey

Second: Tim Hoffman-Brady

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Tracie Walters, President

Jeff Winfield, Superintendent

Date

**Next Regular Meeting of the Board of Education
Wednesday, December 11, 2013
District Office
5:30 PM Open Session
*Agenda material can be inspected at the District Office
18995 Twain Harte Drive, Twain Harte, California,
between the hours of 7:30 a.m. – 4:00 p.m.***

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.

Agenda posted at the following locations: Black Oak School, Twain Harte School, District Office and Tuolumne County Schools Office. Agenda emailed to: Union Democrat. Notice given to each Board Member.