

**TWAIN HARTE SCHOOL DISTRICT
BOARD OF EDUCATION TRUSTEES**

BOARD MEETING MINUTES

Located At:

Twain Harte School Board Room
22974 Twain Harte Drive
Twain Harte, CA 95383
Board Room

WEDNESDAY, SEPTEMBER 13, 2017 at 4:00 p.m.

The Public Session began at 4:00 p.m.

PUBLIC SESSION

1. CALL TO ORDER-The meeting was called to order at 4:00 p.m. by Member Wingo
 - 1.1. Pledge of Allegiance
 - 1.2. Roll Call

Members Present:	Member Eli Wingo Member Lisa Brady Member Tim Hoffman-Brady Member Chantal Fowler
Members Absent:	Member Ronda Bailey (excused)
Administration Present:	Superintendent Rick Hennes Mrs. Tonya Midget, CBO Mr. Gabe Wingo, Principal Kelly Gilbertson, Admin Specialist

- 1.3. Agenda Review & Adoption

Motion to Approve:	Member Hoffman-Brady
Second:	Member Brady
Vote:	4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC

(The public may address the Board on any matter pertaining to the district that is not on the agenda.)

Lynn Groff said that she was concerned with people driving up and down the service ramp during school hours was discussed. Member Eli Wingo asked for a solution to the problem. Principal Gabe Wingo will contact the Fire Department to get direction and also post better signage that is more visible to the public.

3. REPORTS

- 3.1. Superintendent Report

Superintendent Hennes took a break from chaperoning at LAIR to attend the board meeting. He said he just finished serving on a jury on Monday and Tuesday. The enrollment is holding at 263 students. The restrooms have been completed in the lower building. A stall was eliminated to create a compliant handicapped space. The other projects are moving right along. He said that the teachers started their year with Charolotte Knox coming to work with the staff. Charlotte Knox will be returning to work with teachers tomorrow. There were some changes made to lower campus office area. Principal Wingo is now located in the original Principal's office. The parent copy machine has been moved to the old principal's office. There has also been a door reinstalled in that office and mini blinds were added to the counselors office. The music program is up and running and he has been very pleased with the instruction. The Artists In Residence have also started. The district will be investing in a new camera system. Barry Electric will be installing the new cameras. The new installation will improve the picture quality and also eliminate any blind spots.

Superintendent Hennes thanked Principal Wingo and the staff for a smooth start to the school year. He said that he will not be at the October board meeting. Principal Wingo will report in his place.

Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions
Resolution 2017-2018-09-02 was passed.

3.2. Board Member Reports

There were not any board reports.

3.3. Principal Report.

Principal Wingo said that Charlotte Knox will be in tomorrow to work with teachers. He said the first three days were challenging. The second week was great. He said there is a great remedial program for 4th through 8th grade that has been started by Kathleen Olsen and Lindsey Bannwarth. Kathleen thanked Principal Wingo and Superintendent Hennes for putting students' needs first. Principal Wingo said that Kathleen Olsen has worked hard to get the material ready for the program. He said the MOU with the MiWuk Tribe is on the agenda for approval this evening and the counselor provided to Twain Harte School is already had contact with several student in the first few weeks. He wanted to extend a big thank you to the tribe.

Principal Wingo shared that Girls Basketball and Cross Country have started. Linda Gnipp is coaching Cross Country. Both sports are going very well and the students love it.

Angie Vermillion asked about the mall restrooms. Laura DeMars said that the mall is open during the morning and it is closed during lunch because the students like to hang out in there. Principal Wingo will talk with the Yard Duty personnel regarding the mall restrooms.

3.4. Staff Reports

Laura DeMars reported on behalf of the staff. Mrs. Bickley's 8th grade class is off to LAIR this week. The staff is very appreciative for having additional training with Charlotte Knox. The staff is also impressed with the commitment to the arts, including the addition of Alise Andrew, Diane Stearns, and Mary Lou Gerber. The 4th, 6th, 7th and 8th graders have been enjoying working with Mrs. Stearns. Students are looking forward to the upcoming school-wide assembly next Tuesday at 1:15 p.m. and really appreciate the work that Ms. Bannwarth and the student council has done to arrange the motivational speaker. K-3rd grade have their first VIP assembly on September 29, 2017. Grades 4-8 have their assembly on September 27, 2017.

Mrs. DeMars and Mrs. Rose's classes are participating in the Global Read Aloud in October. They will be reading the Wild Robot. Mrs. DeMars has been working to collect checkbook registers for her class and has received 11 from donation of the wonderful staff. All Twain Harte Teachers were trained in using Front Row by Ms. Bannwarth and Mrs. DeMars at the end of last school year. The teachers are getting started with their classes and working well together and are using this valuable program. The teacher would like to discuss the adjustment to our license to include the newly released science component, which is NGSS aligned. Mrs. DeMars would be willing to explain the component further. The teachers are very thankful for the swift action to alleviated the large class sizes in 2nd, 3rd, and 6th grades with the addition of Sherry Siewert and the flexibility of all the staff involved in the changes. The staff also wants to acknowledge that they are excited to have the district office back on campus, and the hard work, kindness, and collaboration of all staff so far this year. Mrs. Berry went to the NGSS rollout meeting this week. Mrs. Berry will coordinate ATCAA for K-3 so the kids can get free food if they qualify. Eli Wingo did a great job with the CPR training. Mrs. Dahlin is taking the art class that the county is offering and the first meeting is in a few weeks. Mrs. Ballard, Mrs. Stapp, Mrs. Hartwig are going to Farm Day at the Fairgrounds on October 5th. Mrs. Ballard, Mrs. Stapp and Mrs. Hartwig have monthly STEM projects for student to do with their families. Mrs. Ballard said that the DIBELS assessments are finished. Kathleen Olsen has started Title 1 services in the 6th grade and all involved staff members have been working hard to provide support. Mrs. Bannwarth has been working to identify and start services in Title 1 in the 4th and 5th grades.

- Laura DeMars-Masters Research-Grades/Grading

Mrs. DeMars is piloting an alternative grading program in the 4th grade this year. This is a standards based grading system that is designed as a result of the research conducted over the course of the past three years as part of her masters. She just completed her masters program in the Spring of 2017, and the emphasis was on student understanding of current grading practices, procedures, and their report card (traditional letter grades). Her thesis is based on research conducted across the globe (over the past 20 years) on grading and grading policies. She has received approval from the administration to develop an alternate plan and pilot it this year.

One of the main goals is to make the system aligned with our current standards and teaching practices (including our standards based curriculum). Additionally, this should be more cohesive and communicate student academic progress to parents, students, and teachers/staff. Students will be evaluated on a four-point system (4=Above Standard, 3=Standard Met, 2=Approaching Standard, 1=Far Below Standard) which mirrors current practices in both K-3rd grade at Twain Harte, and our curriculum. Mrs. DeMars has been in communication with parents and students about this change. She will be continuing to communicate with families (and students) throughout this year, and at conference time in October. Mrs. DeMars will be reporting updates to the administration, the upper/lower grade staff, and the board throughout the year.

Mrs. DeMars thanked Principal Wingo and Kevin from SchoolWise for working to get the gradebook setup and working to match the standards-based grading change. Mrs. DeMars has also been communicating with Kevin to learn about an integrated assessment system through SchoolWise and potentially piloting that this year as well.

3.5. Enrollment Report

Current enrollment is 263 students.

4. CONSENT AGENDA

(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)

- 4.1. Minutes from August 9, 2017
- 4.2. Warrants up to August 31, 2017
- 4.3. Consideration of Certificated Contract-Nancy Carlson, Prob II/.50 FTE
- 4.4. Consideration of Certificated Contract-Sherry Siewert, Prob I/.10 FTE
- 4.5. Consideration of Certificated Contract-Sherry Siewert, Short Term/.50
- 4.6. Consideration of Classified Substitute-Maintenance and Operations/Custodian-Steve Gilbertson
- 4.7. Consideration of Classified Substitute Paraprofessional-Erika Giambruno
- 4.8. Consideration of Classified Paraprofessional-additional 1 hour per week-Cheryl Sharp-tabled
- 4.9. Consideration of Classified Paraprofessional/Bus Driver-Janet Blaum-adjustment in hours
- 4.10. Consideration of Approval of Certificated Music Teacher, Alise Andrews for the 2017-2018 school year at 50% shared services with Jamestown School District
- 4.11. MOU w/ Foothill-Sierra Pest Control Agreement to Provide Weed Control on School Grounds
- 4.12. MOU w/ Senior Youth Partnership/PM Club Yearly Agreement to Provide Student PM Club
- 4.13. MOU w/ Tuolumne County of Schools for the Smile Keepers Program Yearly Agreement to Provide Student Dental Services
- 4.14. MOU w/ Tuolumne Me-Wuk Indian Health Center, Inc. to provide prevention, assessment, and treatment services to students enrolled at Twain Harte School District
- 4.15. MOU w/Stanislaus County Office of Education for Induction Services
- 4.16. Approval of Procurement Policy for Twain Harte School Food Service Department

It was determined that Consent item 4.8 will be tabled until the October board meeting.

Motion to Approve: Member Wingo

Second: Member Brady

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

5. PUBLIC HEARING

5.1 Sufficiency of Instructional Materials Adoption 2017-2018

The public hearing was opened by Member Eli Wingo at 4:48 p.m.

Superintendent Hennes stated that the district has all necessary materials needed to meet the requirements.

Lynn Groff asked about Human Reproduction being taught. Laura DeMars stated that it is listed in the standards, but is very vague. Principal Wingo said that it used to be Aides and STD prevention, but he does not know if that is still the case. The science standards touch on the above mentioned topics. Principal Wingo and Superintendent Hennes will research and discuss.

The public hearing was closed at 4:57 p.m.

6. EDUCATION

6.1. Consideration of Approval of Resolution No. 2017-2018-09-01: Sufficiency of Instructional Materials.

Recommendation: For Approval-Member Hoffman-Brady made the motion to approve Resolution No. 2017-2018-09-01.

Recommendation: For Approval

Motion to Approve: Member Hoffman-Brady

Second: Member Brady

Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Resolution No. 2017-2018-09-01 was passed.

6.2. Consideration of Approval of Resolution No. 2017-2018-09-02: Certification of Standards – Aligned Instructional Materials.

Recommendation: For Approval

Motion to Approve: Member Brady

Second: Member Hoffman-Brady

Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Resolution 2017-2018-09-02 was passed.

6.3 Board Policy Update: Consideration of BP/AR 5144 for first reading. Superintendent Hennes said there is more emphasis on remediation and less emphasis on expulsion and suspension. He said the district did not have this policy in place.

6.4 Board Policy Update: Consideration of BP/AR 5145.12 for first reading. Superintendent Hennes explained that this policy was also not in place. He said that search and seizure is never done without a witness in place. Drug dogs are used in more urban areas and larger districts. He reviewed the policy with the board. Member Brady asked if the school ever brings in law enforcement. Superintendent Hennes said that he or Principal Wingo will call the Sheriff's Department if necessary.

6.5 Board Policy Update: Consideration of AR 6164.6 Identification and Education Under Section Section 504 for second reading and final approval.

Motion to Approve: Member Brady

Second: Member Wingo

Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

7. FISCAL SERVICES

7.1. Consideration of Resolution No. 2017-2018-09-03: Gann Limits

Motion to Approve: Member Brady

Second: Member Fowler

Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Resolution No. 2017-2018-09-04 was passed.

7.2. Unaudited Actuals: 2016-2017

Recommendation: For Approval

Motion to Approve: Member Wingo

Second: Member Fowler
Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Mrs. Midget gave a recap where the district ended last fiscal year.

The general fund unrestricted ending fund balance declined by \$40,189.34 (Note #1, Page 7). Onetime expenses include the following: \$17,915 toward student restroom renovation planning, \$267,845 fire alarm system replacement, \$7,857 lower classroom wing painting planning, \$17,544 VOIP phone system, \$10,471 in new band instruments, and \$36,195 in student technology purchases.

The total property taxes collected \$2,674,977, (Note #2, Page 10), increased by \$88,629 above the 2015-2016 amount.

The total general fund salaries and benefits were \$2,699,217. This cost represents 70.7% of the total budget. The 2017-2018 budget is \$2,706,587, an increase of \$7,370 over the prior year.

Supplies, outside services and equipment/construction totaled \$1,061,046, which represents 25.2% of the total budget.

Home to school transportation expenses were \$191,871, while the LCFF add on funding received was \$173,238. We spent \$18,633 above our entitlement in 2016-2017.

The unrestricted ending fund balance was \$1,333,879 (Note #17, Page 7), which represents a 34.90% reserve. This amount coupled with the special reserve ending fund balance of \$250,162 (Note #18, Page 46), increases the unrestricted reserve percent to 41.50%. The unrestricted fund balance has a total of \$933,899 that exceeds the 17% minimum board reserve requirement.

Fund 13 (Cafeteria)

The beginning cafeteria fund balance was \$14,347. The general fund "transfer in" was \$58,331. The ending fund balance was \$27,131. Ending cash was \$12,131, in anticipation of Federal and State claim payments totaling \$16,506.

Fund 17 (Special Reserve)

The ending fund balance was \$250,162.

Fund 20 (Special Reserve)-OPEB-Other Post-Employment Benefits

The ending fund balance was \$819,639.

Fund 25 (Developer Fees)

The ending balance was \$15,138.

Fund 40 (Special Reserve Fund For Capital Outlay Projects)

The ending fund balance was \$881,178, which was the total net proceeds of the Black Oak School property sale.

7.3. Application for Exemption from the Required Expenditures for Classroom Teachers' Salaries

Recommendation: For Approval

Motion to Approve: Member Hoffman

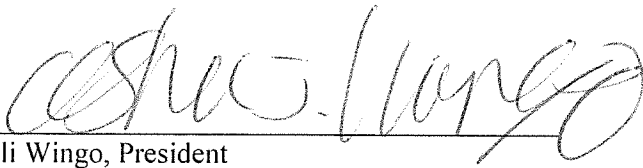
Second: Membe Fowler

Vote 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

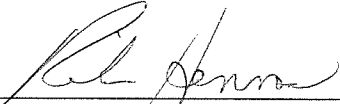
All elementary school districts are required to spend 60%. It is very difficult to meet that percentage.

The district did not meet that percentage by less than 1%. We submitted a waiver request to the Tuolumne County Superintendent of Schools.

8. ADJOURNMENT –The meeting was adjourned at 5:21 p.m.



Eli Wingo, President



Rick Hennes, Superintendent

10/16/17

Date

**Next Regular Meeting of the Board of Education
Wednesday, October 11, 2017
Twain Harte School District Board Room
Upper Campus
22974 Twain Harte Drive
Twain Harte, CA 95383**

**Agenda material may be reviewed at the District Office
22974 Twain Harte Drive, Twain Harte, CA in Rm #21
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted by Kelly Gilbertson at 1:00 p.m. on September 8, 2017, at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat and Clark Broadcasting (93.5 KKBN). Notice given to each Board Member as well.

In compliance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772 for assistance. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable arrangements to ensure accessibility to this public meeting.