

**TWAIN HARTE SCHOOL DISTRICT  
BOARD OF EDUCATION TRUSTEES**

**BOARD MEETING MINUTES**

**Located At:**

Twain Harte School  
22974 Twain Harte Drive  
Twain Harte, CA 95383  
Board Room

**Wednesday, January 10, 2018**

The Public Session began at 4:00 p.m.

**PUBLIC SESSION**

1. CALL TO ORDER-The meeting was called to order at 4:00 p.m. by Member Brady

1.1. Pledge of Allegiance

1.2. Roll Call

Members Present:

Member Lisa Brady  
Member Eli Wingo  
Member Tim Hoffman-Brady  
Member Chantal Fowler  
Member Ronda Bailey-Absent

Administration Present:

Superintendent Rick Hennes  
Mrs. Tonya Midget, CBO  
Mr. Gabe Wingo, Principal  
Kelly Gilbertson, Administrative Specialist

1.3. Agenda Review & Adoption

Member Wingo made the motion to table Resolution 2017-2018-01. The motion was seconded by Member Brady. All board members were in favor of tabling item consent agenda item 6.5.

Motion to Approve: Member Wingo

Second: Member Brady

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC

*(The public may address the Board on any matter pertaining to the district that is not on the agenda.)*

3. REPORTS

3.1. Superintendent Report

Superintendent Hennes reviewed the corrected board calendar dates with the Board. The June Board meeting dates were updated.

The new HVAC is installed and running great. Trane, Inc. did a good job. The board room will be replaced next.

The new camera system is in the process of being installed. The new system is very clear.

Kindergarten round up will begin in February this year.

Superintendent Hennes introduced the people in the audience from the County Recreation Department that are asking to use our facility for their summer program.

3.2. Board Member Reports

Member Brady announced the Student of the Month for December of 2017 is Hayden Groff. Congratulation to Hayden.

3.3. Principal Report

Principal Wingo shared that the new Safe School Ambassador is starting next week. He said he is working on a new tardy and absence policy. He is hoping to get that policy in place by the third trimester.

He said the 6<sup>th</sup> grade is heading to their annual Science Camp in March.

Currently, the ski program is on hold due to lack of snow.

Principal Wingo said there was a Site Council meeting last night to review the safety plan.

Deputy James Oliver with the Sheriff's Department came and spoke about the ALICE training .

Deputy Oliver will do the onsite training at Twain Harte.

He said that Basketball will continue through February.

#### 3.4. Staff Reports

Becky Berry said that the 8<sup>th</sup> grade is gearing up for a field trip to the State Capitol.

Students have been working on Valentines to give to the Senior Citizens.

Laura DeMars just started her salmon egg project.

#### 3.5. Enrollment Report

The enrollment is at 262. Superintendent Hennes said the enrollment had increased by two, but two more are leaving this week

### 4. CONSENT AGENDA

*(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)*

4.1. Minutes from December 13, 2017

4.2. Warrants up to January 4, 2018

4.3. Consideration of Williams Uniform Complaint Quarterly Report

4.4. Consideration of PI Attendance School District Certification

4.5. Consideration of Administrator Induction Program Tuition

Motion to Approve: Member Wingo

Second: Member Fowler

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Principal Wingo explained his induction program through Stanislaus County. He has a mentor administrator to assist him in completing the program.

### 5. FISCAL SERVICES

#### 5.1 . Financial Audit 2016-2017

Motion to Approve: Member Hoffman-Brady

Second: Member Wingo

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Tonya reviewed the Financial Audit through June of 2017. She explained on page 67 of the Audit book summarizes everything included in the financial audit.

The fund balance of the General Fund increased by \$111,925 (4.5%) over the past two years. The fiscal year 2017-2018 budget projects an increase of \$157,895 (6.0%). For a district the size of Twain Harte, the state recommends available reserves of at least 5% of total fund expenditures, transfers out, and other uses (total outgo).

The District produced operating surpluses in each of the last three years.

Average daily attendance (ADA) decreased 22 ADA (8.4%) over the past two year. The District anticipates a decrease of 12 ADA (5.0%) during the fiscal year 2017-2018.

Total long-term liabilities increased \$787,255 over the past two years due primarily to the increase in the District's proportionate share of the net pension liabilities related to its participation in the STRS and PERS pension plans.

Tonya spoke about the findings. The District did not meet the 60% requirement for teacher salaries. The district is the highest for teacher salaries in the County; however she is working to correct the percentage for the next fiscal year by increasing teacher salaries for teachers and instruction paraprofessionals.

Tonya explained that one of the other findings was the requirement of two signatures on Student Body disbursements. She is now signing off on all disbursements.

Tonya said the FIT tool was not up to date. The FIT tool has been updated and will now be updated every year by the December 1<sup>st</sup> deadline. The FIT tool is included in the SARC and is required to be updated every year.

## 6. ACTION ITEM

### 6.1 Consideration of Facility Use Request-Tuolumne County Recreation Department to use Twain Harte School. Beginning June 18, 2018 through August 2, 2018

Motion to Approve: Member Hoffman-Brady

Second: Member Wingo

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Superintendent Hennes explained that the Tuolumne County Recreation Department would like to use the Twain Harte School facility to provide their summer program to students. He explained the Recreation Department will be paying for electricity and also provide custodial clean up. They will be providing arts, crafts, sports and speakers. They will be using the Gym, Cafeteria and one classroom. Becky Berry volunteered to let the Recreation Department use her classroom.

The staff from the Recreation Department said they take great pride in the school and will make sure it is cleaned and stocked. They said they are blessed to be here.

Superintendent said the only summer project that might be going on during the summer, would be the band room replacement project, however this should not affect the summer program.

### 6.2 Consideration of School Wellness Policy

Principal Wingo explained the School Wellness Policy. He said this policy has to be updated every three years in order to be compliant. This policy is required by the USDA. The policy is to establish a school environment that promotes student wellness. Including, healthy eating and physical activity.

He said the policy has been presented to the staff. He said there is a new policy being established to ensure healthy eating and healthy snacks.

Motion to Approve: Member Wingo

Second: Member Hoffman-Brady

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

### 6.3 Consideration of Salary Schedule for Classified Personnel-Yard Duty

Superintendent Hennes explained there is a new law in effect that grants more benefits to yard duty personnel. It is up to CSEA to incorporate the yard duty unit into CSEA. This salary schedule establishes a guideline as there was not a need to have a salary schedule in place until this new law. This gives the yard duty personnel longevity and financial growth. He said all current yard duty personnel will be re-starting in a probationary status for six months.

He said this is a benefit to the yard duty personnel. He said they will each be evaluated in 3 months and again in 6 months.

He further explained that in item 6.4, all current yard duty personnel contracts are attached.

Motion to Approve: Member Wingo

Second: Member Hoffman-Brady

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

### 6.4 Consideration of Classified Yard Duty Personnel

Motion to Approve: Member Hoffman-Brady

Second: Member Wingo

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

### 6.5 Consideration of Resolution 2017-2018-01-01 In the Matter of Encouraging Board of Supervisors to Ban or Restrict Outdoor Cannabis Grows in Tuolumne County

Recommendation: TABLED

## 7. CLOSED SESSION

The Board went into closed session at 4:39 p.m.


- 7.1 Stipulated Expulsion of Student #E17-18-01. Gabe Wingo
- 7.2 Public Employee-Discipline/Dismissal/Release
- 7.3 Conference with Labor Negotiator (Gov. Code 54957.6)  
Agency Negotiator: Rick Hennes, Superintendent  
THFT, Twain Harte Federation of Teachers
- 7.4 Conference with Labor Negotiator (Gov. Code 54957.6)  
Agency Negotiator: Rick Hennes, Superintendent  
CSEA, California Public School Employees Association

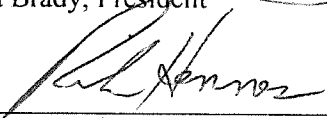
**8. RETURN TO OPEN SESSION/REPORT ACTION TAKEN**

Member Hoffman-Brady made the motion to expel Student #17-18-01. The motion was seconded by Member Wingo. A roll call vote was done and all board members were in favor.

**9. ADJOURNMENT**

Member Hoffman-Brady made the motion to adjourn the board meeting at 5:30 p.m. Member Wingo seconded the motion. All board members were in favor and the meeting was adjourned.

  
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Lisa Brady, President

  
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Rick Hennes, Superintendent

  
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Date

**Next Regular Meeting of the Board of Education  
Wednesday, February 14, 2018  
Board Room, Twain Harte School**

**Agenda material may be reviewed at the District Office  
22974 Twain Harte Drive  
Twain Harte, CA 95383  
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted by Kelly Gilbertson on January 5, 2018 at 1:30 p.m. at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat and Clark Broadcasting (93.5 KKBN). Notice given to each Board Member as well.

In compliance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772 for assistance. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable arrangements to ensure accessibility to this public meeting.