

**TWAIN HARTE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BOARD MEETING MINUTES**

**Board Room Located At:**  
18995 Twain Harte Drive  
Twain Harte, CA 95383

**WEDNESDAY, JUNE 17, 2015 at 4:00 p.m.**

Board President, Ronda Bailey, opened the public session at 4:00 p.m.

**PUBLIC SESSION:**

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present:

Eli Wingo  
Lisa Brady  
Ronda Bailey  
Nathan Nutting arrived 4:05  
Tim Hoffman-Brady

Administrators Present:

Jeff Winfield, Superintendent

Employees Present:

Michelle Dake, Administrative Specialist II

1.3. Agenda Review and Adoption Move 7.2 after 3.0

Motion to Approve: Eli

Second: Tim

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC

Vicki Young, does our board have any regulations, requirements, stipulations in place to prevent problems at TH such as the situation at Columbia Elementary with Mr. Pendley. She referred to the grand jury report. No issues currently in our environment, but any future board members may need regulations in place so will have the needed guidance. Vicki Young asked the board to please consider to put necessary regulations in place to prevent.

Jeff Winfield advised Vicki that we will research to see what regulations and guidelines are currently in place and put this on the August 2015 agenda to start the conversation and review policy.

3. CONSENT AGENDA

*(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered and discussed separately.)*

3.1. Warrants to June 4, 2015

3.2. Minutes:

3.2.1. May 20, 2015

Motion to Approve: Eli Wingo

Second: Lisa Brady

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

**3.3 7.2 moved - Joleen Jacobs – Climate Survey Report**

She explained the results of her survey. Some Board members and the public asked questions and Joleen answered their questions. She is very confident the position of Safe School Ambassador if improving the school climate for the students. Jeff asked Joleen if she feels we are improving and she said she diffidently. Becky Berry said she thinks this program is excellent. She feels this program should continue.

#### 4. DISCUSSION / ACTION ITEMS

#### 5. FISCAL SERVICES

##### 5.1. Consolidated Application Part II

Motion to Approve: Eli Wingo

Second: Lisa Brady

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

##### 5.2. Review of 5 year Developer Fee Activity.

Recommendation: For information

##### 5.3. Mandated Cost Claim Preparation Services

Recommendation: For Information

##### 5.4. Aspen Street Architects, Paving Bid Acceptance/Selection of Contractor

Jeff explained the bid opening and the paving project phases. We have a notice of intent to award the project to \$379,000 George Reed, which was only less than \$10,000 than the second bid. DSA wants to review our plan and it takes away from our construction time, and not necessary generally to have DSA approval because it is not new constriction. The architect is going to hand carry our plans to DSA and should start mid-July. Not awarding the contract, just the intent to award, but the contractor can start getting their documents ready and prepare to start construction. The contract is a 50 day work schedule for completion.

Motion to Approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

##### 5.5 Consideration of Resolution No. 2014-2015-06-02 in the Matter of the Education Protection Account, Expenditure of Funds for Teacher Salaries.

Motion to Approve: Nathan Nutting

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Roll Call:

Tim Hoffman-Brady – Aye

Nathan Nutting – Aye

Ronda Bailey – Aye

Eli Wingo – Aye

Lisa Brady – Aye

#### 6. PERSONNEL 6.1 through 6.3 lumped together for approval

Motion to Approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

##### 6.1. Consideration of and Possible Reinstatement of Confidential Administrative Specialist I position

to 238-Contract Day Work Year for 8-hours Per Day Effective July 1, 2015.

Motion to Approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

6.2 Consideration of Appointment of Probationary Teachers

Motion to Approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

6.3. Consideration of Classified Staff Request for Leave of Absence starting June 22, 2015 for a maximum of 60 calendar days.

Motion to Approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

6.4. Resolution 2014-2015-06-01: In the Matter of the Reduction in Hours of Classified Transportation Positions.

Motion to Approve: Tim Hoffman-Brady

Second: Eli Wingo

Roll Call: Tim Hoffman-Brady – Aye

Nathan Nutting – Aye

Ronda Bailey – Aye

Eli Wingo – Aye

Lisa Brady – Aye

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

7. EDUCATION

7.1. Character Counts and Student of the Month for May 2015

Board Members signed letters following meeting

7.2 Moved to 3.3

7.3 California Physical Fitness Reports – Spring 2015

Eli Wingo asked that in the future all student names be blacked out for confidentiality purposes.

8. REPORTS

8.1. Administration Report

Jeff did not have a lot to report, kind of quiet around the campus during the summer.

8.2. Board Member Reports

Tim asked staff if technology is improving fast enough. The staff that was present said they are very pleased with the improvements.

8.3. Enrollment Report as of June 5, 2015 – 275

8.4 Projected Enrollment Numbers for 2015-2016 - 275

Public Session was closed at 4:30 p.m. and they immediately went into Closed Session

**CLOSED SESSION:**

1. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

1.1. Conference with Real Property Negotiator (Gov. Code 54956.8)

18995 Twain Harte Drive, Twain Harte, CA 95383

1.2. Adjourn to Public Session

**Open session: 4:55 p.m.**

Report on Action Taken in Closed Session - None

9. ADJOURNMENT: The board meeting adjourned at 5:00 p.m.  
Motion to Approve: Eli Wingo  
Second: Lisa Brady  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

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Ronda Bailey, President

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Jeff Winfield, Superintendent

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Date