

**TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BOARD MEETING MINUTES**

**District Office – Board Room**

18995 Twain Harte Drive  
Twain Harte, CA 95383

**Wednesday, May 21, 2014 at 5:30 p.m.**

The Public Session will begin at 5:30 p.m.

The Public Session opened at 5:30 p.m.

**PUBLIC SESSION:**

**1. CALL TO ORDER**

- 1.1. Flag Salute
- 1.2. Roll Call

|                         |  |
|-------------------------|--|
| Members Present:        | Eli Wingo<br>Tim Hoffman-Brady<br>Ronda Bailey<br>Tracie Walters<br>Jim Jacobs |
| Administrators Present: | Jeff Winfield, Superintendent<br>Dan Mayers, Principal                         |
| Employees Present:      | Michele Harper, Administrative Specialist I                                    |

**1.3. Agenda Review and Adoption**

Motion to approve: Tim Hoffman-Brady  
Second: Tracie Walters  
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

**2. COMMENTS FROM THE PUBLIC**

The parent of a student presented the Board with a concern regarding their disagreement with the disciplinary action against his son.

**3. COMMENTS FROM BOARD MEMBERS**

**4. CONSENT CALENDAR**

**4.1. Minutes:**

- 4.1.1. February 19, 2014
- 4.1.2. March 5, 2014

**4.2. Warrants to April 24, 2014**

Motion to approve: Tracie Walters  
Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

A board member asked questions regarding the warrants, all the questions were answered by Jeff Winfield.

**5. REPORTS**

- 5.1. Administration Report

Dan Mayers informed the Board members that there were 24 students who registered for kindergarten. Dan Mayers stated the County Math Adoption Committee has found a county wide math live adoption.

Jeff Winfield informed the Board members what is required to change the District name. The District will have to get a petition signed by 15 people that are registered in our School District. Then the District will have to make a resolution and get Board approval to change the District name. Jeff Winfield informed the Board Members that they can file as of July 14<sup>th</sup> with County Election office to be put on the November ballot for the Board members that are due for re-election.

5.2. Student Council Report

Emily Walters and Tricia Young informed the Board that the dance went well, that there is Field Day, and talent show coming up.

Wendie Roberts informed the Board that they had a field trip for the students that did the Read a Thon and it went really well.

5.3. Faculty Report

Mike Calbert stated that they met with the faculty to talk about setting up the new schedule for next year. The concert was good and there are a lot of field trips coming up.

5.4. BOTH Report

Vicki Young spoke to the Board concerning BOTH and FFEE, she informed the Board that they are planning a book fair in the fall to be opened on the night of back to school night. Vicki Young stated that there won't be a Staff Appreciation lunch because of schedules. FFEE is also going to be helping with the carnival.

5.5. F.F.E.E. Report

5.6. Enrollment Report as of May 14, 2014

|                          |            |
|--------------------------|------------|
| Black Oak .....          | 163        |
| Twain Harte School ..... | 127        |
| <b>Total</b>             | <b>290</b> |

6. FISCAL SERVICES

6.1. Consideration of Resolution No. 2013-2014-05-01 in the Matter of the Education Protection Account, Expenditure of Funds for Teacher Salaries.

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Tracie Walters

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Roll Call: Eli Wingo - aye  
Tim Hoffman-Brady - aye  
Ronda Bailey - aye  
Tracie Walters - aye  
Jim Jacobs - aye

6.2. PACETPA Administrative Services Agreement 2014-2015

Recommendation: For Approval

Motion to approve: Eli Wingo

Second: Tim Hoffman-Brady

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

6.3. American Appraisal Associates Contract

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Tracie Walters

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

6.4. Certification Letter for Fiscal Year 2012-13 from State Controller Office for Annual Audit

- Recommendation: For Information
- 6.5. Report of School District Attendance P-2  
       Recommendation: For Information
- 6.6. Consideration of Second Interim Review Letter  
       Recommendation: For Information
- 6.7. Donation received 2013/2014  
       Sonora Area Foundation/Front Porch Fund \$2000.00 PE with Claude the Bod  
       Sonora Area Foundation/Front Porch Charitable Fund \$3000.00 PE with Claude the Bod  
       Sonora Area Foundation/Front Porch Charitable Fund \$1000.00 LAIR Trip  
       Charlotte White Daycare/Donation \$200.00 for Fun Run Sponsor  
       Kent Anderson/Donation \$200.00 for Fun Run Sponsor  
       Molloy Family Trust Donation/\$100.00 Music Instruments  
       Todd & Cynthia Simonson Donation/\$100.00 for Music Program  
       Karen Mayers/\$500.00 Music Instruments  
       Andie Hockett Donation/\$25.00 for Music Program  
       Lt. Col. L. Taber Donation/\$50.00 for Music Program  
       Twain Harte Bible Church/ Sports Equipment  
       Frankie Thorsted Donation/\$250.00 for Music Program  
       F.F.E.E Grants to Teachers  
           Recommendation: For Information  
           Motion to approve: Tim Hoffman-Brady  
           Second: Jim Jacobs  
           Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions
- 6.8. USTA Tennis Foundation/Grant  
       Recommendation: For Information
- 6.8. Letter from the Twain Harte Rotary Club/ Thank you for helping with the BBQ Firefighters.  
       Recommendation: For Information
- 6.9. Facility Use Agreement Senior Youth Partnership/Summer Program  
       Recommendation: For Information

7. PERSONNEL

- 7.1. Consideration of Certification of Temporary Athletic Team Coaches to the State Board of Education  
       Recommendation: For Approval  
       Motion to approve: Eli Wingo  
       Second: Jim Jacobs  
       Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions
- 7.2. Consideration of Appointment of Probationary Teachers  
       Recommendation: For Approval  
       Motion to approve: Tim Hoffman-Brady  
       Second: Eli Wingo  
       Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions
- 7.3. Consideration of Approval of Classified Management Contract  
       Recommendation: For Approval  
       Motion to approve: Tim Hoffman-Brady  
       Second: Eli Wingo  
       Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions
- 7.4. Consideration of Approval of Certificated Management Contract  
       Recommendation: For Approval  
       Motion to approve: Tim Hoffman-Brady  
       Second: Eli Wingo  
       Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8. EDUCATION

- 8.1. Diploma Signatures for the 2014 Graduates  
Recommendation: For Signature after Meeting
- 8.2. Student of the Month for April 2014  
Recommendation: For Signature Following Meeting

9. BOARD OF EDUCATION

9.1. Combine Black Oak Elementary and Twain Harte Middle School into Twain Harte School  
Tracie Walters asked that the District office notify the Emergency response of our name change so that they can respond in case of an emergency.

Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Jim Jacobs  
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

9.2. Comprehensive School Safety Plan  
Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Tracie Walters  
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

9.3. SELPA Nomination Form for Cal Rep  
Recommendation: For Information

Open session closed at 6:29 p.m.

Closed session opened at 6:35 p.m.

**CLOSED SESSION:**

- 10. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)
  - 10.1. Conference with Real Property Negotiator (Gov. Code 54956.8)  
18995 Twain Harte Drive, Twain Harte, CA 95383

Closed session closed: 7:50 pm.

Open session opened at 7:50

No action taken on closed session.

- 11. ADJOURNMENT: The board meeting adjourned at 7:51 p.m.  
Motion to adjourn: Tim Hoffman-Brady  
Second: Jim Jacobs  
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

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Ronda Bailey, President

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Date

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Jeff Winfield, Superintendent

**Next Special Meeting of the Board of Education  
Thursday, June 19, 2014 – Local Control Formula Funding  
District Office**

**Next Regular Meeting of the Board of Education  
Tuesday, June 24, 2013 – Annual Budget  
District Office**

*Agenda material can be inspected at the District Office  
18995 Twain Harte Drive, Twain Harte, California,  
between the hours of 7:30 a.m. – 4:00 p.m.*

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.

Agenda posted at the following locations: Black Oak School, Twain Harte School, District Office and Tuolumne County Schools Office. Agenda emailed to: Union Democrat. Notice given to each Board Member.