

**TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT
BOARD OF TRUSTEES**

**BOARD MEETING
Minutes**

District Office – Board Room
18995 Twain Harte Drive
Twain Harte, CA 95383

Wednesday, December 11, 2013

President Tracie Walters opened the Public session at 5:30p.m.

PUBLIC SESSION

1. CALL TO ORDER

- 1.1. Flag Salute
- 1.2. Roll Call

Members Present:	Jim Jacobs Tim Hoffman-Brady Ronda Bailey Tracie Walters
Absent:	Eli Wingo
Administrators Present:	Jeff Winfield, Superintendent Dan Mayers, Principal
Employees Present:	Michele Harper, Administrative Specialist I

1.4. Agenda Review and Adoption

Motion to approve: Ronda Bailey
Second: Tim Hoffman-Brady
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

2. COMMENTS FROM THE PUBLIC

Vicki Young would like to see improvement on our website. She would like it to be modeled after Soulsbyville School. Vicki Young also requested that on MyMotherLode.com needs to post the Transportation schedule on a late start day. Dan Mayers informed the Board that he contacted the Radio Station to let them know that they needed to include Black Oak in their broadcasting. Jeff Winfield informed the Board and the Public that our IT service through the County School will be free for the rest of the school year. Dan Mayers stated that the County School IT person came in and looked at the Router issue that he was having at the school. Dan Mayers informed the Board that the Router has been ordered.

3. COMMENTS FROM BOARD MEMBERS

Tracie Walters asked Jeff Winfield what he wanted to do about the website. Jeff Winfield informed Tracie Walters that he would be glad to look into changing the website. Jeff Winfield stated that the Web Master had some concerns about the changes but she hadn't received any feedback about the changes that they wanted.
Tim Hoffman-Brady congratulated Ronda Bailey for having her daughter get Student of the Month.

4. BOARD OF EDUCATION – REORGANIZATION

4.1. Election of President

Tracie Walters nominated Ronda Bailey for president and Jim Jacobs for Clerk. Tim Hoffman-Brady seconded it.
Motion to approve: Tracie Walters

Second: Tim Hoffman Brady
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

4.2. Election of Clerk

Motion to approve: Tracie Walters
Second: Tim Hoffman-Brady
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

4.3. Establish Dates, Times, and Locations for Board Meetings in 2014

No comments
Motion to approve: Tracie Walters
Second: Tim Hoffman-Brady
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

5. CONSENT CALENDAR

5.1. Minutes:

5.1.1. November 20, 2013

5.2. Warrants to November 21, 2013

Jim Jacobs stated that he noticed a payment to a certain vendor, he isn't opposed to hiring family members but wants to know if we are getting the best price from the vendor before hiring them. Jeff Winfield stated that the vendor was a known entity with the School District and sometimes we will use a repeat vendor. Ronda Bailey informed Jim Jacobs that she uses this vendor through her business and he is a good.

Motion to approve: Ronda Bailey
Second: Jim Jacobs
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

6. FISCAL SERVICES

6.1. District Authorized Document Signers 2014

Recommendation: For Approval
Motion to approve: Ronda Bailey
Second: Tracie Walters
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

6.2. Cafeteria Meal Price Increase

Price for Adult meal will decrease to \$3.50 and cost of milk will decrease to \$.40. Brenda Brunolli checked a lot of the websites at other schools and found out that we are charging more than other schools. We would like to bring the prices down to be with the other schools.

Adult Lunch will decrease to \$3.50
Milk will decrease to \$.40
Effective January 1, 2014

Recommendation: For Approval
Motion to approve: Ronda Bailey
Second: Jim Jacobs
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

6.3 Snow Plow Agreement

Recommendation: For Approval
Motion to approve: Tim Hoffman-Brady
Second: Jim Jacobs
Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

6.4. Common Core Spending Plan

Jeff Winfield stated that the Common Core Spending Plan was back on the Agenda and there are no changes to the Plan. Tim Hoffman-Brady asked Dan Mayers when the laptops will be here. Dan Mayers informed the Board that they would be back on Friday from the County.

Recommendation: For Approval

Motion to approve: Ronda Bailey

Second: Jim Jacobs

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

7. PERSONNEL

7.1. Daily Rate for Substitute Teachers

Jeff Winfield stated that the Superintendents talked about raising the rates at the County Superintendent meeting. A couple of years ago they decided that they wanted all the schools to have the same rate for substitutes so that schools don't have to compete for substitutes. The only school that will have a different price will be Groveland District due to the drive. The Superintendents would like to raise the rate from \$85.00 to \$90.00 a day.

Recommendation: For Approval

Motion to approve: Jim Jacobs

Second: Tracie Walters

Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

8. EDUCATION

8.1 Student and Character Count Kid of the Month for November 2013

Recommendation: For Information

9. REPORTS

9.1. Administrative Report

Dan Mayers informed the Board that they had their Honor Roll Ice Skating party for the Middle school there were about 80 students. Dan Mayers stated that he has only received 7 Surveys back so far. Tim Hoffman-Brady stated that the 8th Grade Harvest Breakfast did very well.

9.2. Student Council

Emily Walters informed the Board that they had to postpone their Dance until January 17 because they didn't have enough chaperones. Caleb Hoffman-Brady stated that they had an Honor roll party, they went Ice Skating and wanted to thank Mr. Mayers. Emily Walters informed the Board that they have a Talent Show coming up on December 20. Caleb Hoffman-Brady stated that the fire alarms went off in the cooking class. Caleb Hoffman-Brady stated the County Wrestling will be this Saturday at Columbia College.

9.3. Facility Report

Lindsey Bannwarth stated that she tested the fire alarm today and they are working great, while she was frying tortillas the oil started getting too hot so she went to take the fryer outside and she walked under the fire alarms, and set off the alarms. Dan Mayers informed the Board that they found out the alarms at Black Oak didn't go off when the alarm at Twain Harte went off, he is going to look into the reason why the alarms didn't go off at Black Oak School. All the students responded correctly to the fire alarm. Lindsey Bannwarth said that they had three Special Ed students make the Honor Roll for this trimester and they went to the Ice Skating party. It has really helped with determination for the students to try for the next trimester to make Honor Roll. Mary Bickley asked if the Board can do something about fixing the heating system in the upper building. Jeff Winfield will talk to Ron about seeing what they can do to fix the heating system.

9.3. BOTH Report

Vickie Young wanted to thank all the teachers and staff for their support for Santa's Elf Shop. She stated they went with a new company for the gifts and it was a great success. Vickie Young would like to know if the Perfect Attendance is a good reward. She had some questions regarding whether this promotes students to attend school when they are sick.

B.O.T.H. will continue to support this award but it will be up to the staff and teachers to decide what they would like the award to be for the students

9.4. F.F.E.E. Report

Vickie Young stated they F.F.E.E. will be selling all their trinkets and wares at the Christmas Concert on Tuesday. They will be selling Christmas ornaments, license plates, and t-shirts.

9.5. Enrollment Report as of December 05, 2013

Black Oak	153
Twain Harte School	136
Total	289

Closed Regular Session: 6:38 pm

Open Closed Session: 6:40 pm

CLOSED SESSION:

- 10. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)
 - 10.1. Conference with Labor Negotiator: Negotiations Pursuant to (Gov. Code 54957.6)
 - 10.1.1. Agency Negotiator: Jeff Winfield, Employee: THFT
 - 10.1.2. Agency Negotiator: Jeff Winfield, Employee: CSEA

- 11. ADJOURNMENT Closed at 7:15 p.m.
 - Motion to approve: Tracie Walters
 - Second: Ronda Bailey
 - Vote: 4 ayes, 0 Noes, 1 absent, 0 abstentions

Tracie Walters, President

Jeff Winfield, Superintendent

Date

**Next Regular Meeting of the Board of Education
Wednesday, January 15, 2014 (Subject to Board Approval)
District Office
Open Session 5:30 P.M.**

*Agenda material can be inspected at the District Office
18995 Twain Harte Drive, Twain Harte, California,
between the hours of 7:30 a.m. – 4:00 p.m.*

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.

Agenda posted at the following locations: Black Oak School, Twain Harte School, District Office and Tuolumne County Schools Office. Agenda emailed to: Union Democrat. Notice given to each Board Member.