

**TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT
BOARD OF EDUCATION**

**BOARD MEETING
MINUTES**

District Office – Board Room
18995 Twain Harte Drive
Twain Harte, CA 95383

Tuesday, October 15, 2013

The Tracie Walters opened Public Session at 7:00 p.m.

PUBLIC SESSION

1. CALL TO ORDER

- 1.1. Flag Salute
- 1.2. Roll Call

Members Present:

Jim Jacobs
Eli Wingo
Tim Hoffman-Brady
Ronda Bailey
Tracie Walters

Administrators Present:

Dan Mayers, Principal
Jeff Winfield, Superintendent
Tonya Midget, CBO

Employees Present:

Michele Harper, Administrative Specialist I

1.3. Agenda Review and Adoption

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

2. COMMENTS FROM THE PUBLIC

No Comments

3. COMMENTS FROM BOARD MEMBERS

Jim Jacobs thanked everyone for re-scheduling this board meeting.

Closed Public Session: 7:02 pm

Open Public Hearing: 7:02 pm

4. PUBLIC HEARING

**4.1. PUBLIC HEARING ON THE TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT
2013- 2014 NEGOTIATIONS WITH TWAIN HARTE CSEA BARGAINING UNIT**

No Comments on Public Hearing

Closed Public Hearing: 7:03 pm

Open regular meeting 7:03

5. CONSENT CALENDAR

5.1. Minutes:

5.1.1. September 18, 2013 Regular Meeting

5.1.2. Warrants to October 03, 2013

Tim Hoffman-Brady stated there was a lot of transportation expense and that it was a good thing. Eli Wingo asked if we got our cedar chips. Jeff Winfield informed the Board that the cedar chips were delivered. Tim Hoffman-Brady asked if we got the freezer in the lower building. Jeff Winfield informed them that the freezer would be next year. We got the stove and steamer for the cafeteria this year and that they would continue to use the freezer at the District office for now.

Motion to approve: Tim Hoffman Brady

Second: Jim Jacob

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Comments from the Public:

Vicki Young asked if there an estimated date for switching all operation down to the Black Oak Cafeteria? Jeff Winfield informed her that the main goal is have it up and running before it snows this year.

6. REPORTS

6.1. Administration Report

Dan Mayers reported that Sgt Oliver from TCSO presented Active Shooter Scenarios training to the staff and it went very well. Dan Mayers informed the Board that he went with Mary Bickley on the LAIR field trip and it was a great trip. We are in the middle of parent's conference this week. Dan Mayers commented that he had just come from the Secretary dinner and wanted to thank Jeff Winfield because all four of our Secretaries got pulled for gifts since Jeff was the one pulling the tickets. Dan Mayers stated that there are a couple of big things coming up. There is a big Music Fundraiser coming up, it will be at Banny's on the 26th and Chain Required will be doing a benefit concert for us free of charge. The ticket for the fundraiser is \$50.00 per person. The newspaper is coming up tomorrow to do an article on the fundraiser. Twain Harte now has a Facebook page and we are putting up pictures of LAIR and information on the Music Fundraiser.

Jeff Winfield amended the contract for PM Club to reflect for days of service. The other contract was bi-monthly and they were being charged for days they weren't using it. He also changed the invoicing to pay once a year instead of monthly. It was sent for their approval. Jeff informed the Board that there was an Inter-district request that was denied and the parent will be appealing it to the Tuolumne County Superintendent of Schools and Dan Mayers would be representing the School. Tracie Walters asked if it was a student that had been here before, Jeff responded that it was a student that was currently going here but moved out of the school district. Eli Wingo asked if there were any disciplinary reasons that the transfer was denied. Jeff informed the Board that there wasn't with this case. Jeff explained the three reasons that you can request a transfer: employment in the district, childcare and the other one is called a special circumstance need.

6.2. Faculty Report

Mary Bickley stated on behalf of the teachers that they would like to say that we are really happy with Mr. Winfield and it is so nice having him on campus regularly and being able to touch base with him. The staff feels that every time they have spoken with Jeff Winfield that they have been heard. Our school year is off to a good start. We are in the week of parent's conference. She wants to meet with child and parent to make sure that they understand what is required for graduation. Next week the 7th

and 8th graders will have the prisoners from Sierra Conservation Center come for a couple of hours and talk with the class about the choices that they have made to get them started on the path to prison. I visited Summerville High to get more information on teaching Common Core using our current materials. This year we are making sure to have a student council representative at every meeting so that they can represent the students. Today we have Emily Walters, Tricia Young and Caleb Hoffman-Brady they are our classroom representatives. Emily Walters informed the Board that there has been a great improvement for our self- dismissals at lunch. Our student council made changes this year we now have four officers and eight classroom representatives. We have a dance on October 25th, red ribbon and spirit week on October 21st – 25th. We are going to try to have student council members at each Board meetings. Our staff gives out Character cards for showing good character. We collect them and Mr. Mayers holds a raffle on Friday to help inspire the kids to show good character. Tracie Walters asked what kind of prizes Mr. Mayers raffles off. Emily informed the Board that it was basketball, candy, iTunes cards and Subway cards. Caleb Hoffman- Brady informed the Board that at the end of the month Mr. Mayers counts out the cards to see who has the most cards in each class. The student with the most cards gets a pizza card. Tim Hoffman-Brady informed the Board that Mary Bickley went to the High School to mesh her class with the High School math so that the students can go straight into Algebra and Geometry class and skip the Math 1 class at the High School. Dan Mayers stated that we are trying to teach an advance Math class. Mr. Brown is doing a regular 8th grade Common Core class, but what Mary Bickley is doing is hopefully equivalent to what the freshman are doing at the High School this year.

Wendie Roberts stated that the classified personnel were also happy with the job that Jeff Winfield is doing. They are excited about the kitchen moving down to the school. The kids are excited about the salad bar. As to the library business, she is getting a lot of calls from book publishers for Common Core books. So she is checking out books and sending them back. She is going to wait until she gets the guideline for the Common Core before purchasing any books. Wendie Roberts has increased the non- fiction section for Kindergarten and 1st graders that pushes phonics and now she is looking for bookcases. Wendie Roberts is going to go up to Pinecrest School with Tracie Walters to look at the books in the library to see what she can use for Common Core now that she has a better understanding of the requirements. Wendie Roberts got everything printed out for the teachers and hopefully it will help them for the Parents-Teachers conferences. The yearbooks are selling and I still have to finish putting them together, but we have sold 12 books.

6.3. BOTH Report

Vicki Young talked about the Halloween Carnival that will be on October 31 after the Parade lead by the Principal and Superintendent. Carnival is from 2:30-4:30. The book fair will be open during the carnival so that parents can also buy books for their kids and they usually have a few adult books as well. Any profit that B.O.T.H makes off the book fair will be used to buy library books.

6.4. F.F.E.E. Report

Vicki Young stated that F.F.E.E. has sent out applications for mini grants to the teachers. All the teachers received the forms including the Music Department. F.F.E.E. should be able to cover everyone this year.

6.5. Enrollment Report as of October 8, 2013

Black Oak	169
Twain Harte School	127
Total	296

7. NEW BUSINESS

7.1. Combine Black Oak and Twain Harte School

Jeff Winfield explained that he would like to enroll the students in Twain Harte into the Black Oak School and then change the name from Black Oak to Twain Harte School. The Board will have to decide which mascot they will use for the school. Jim Jacobs stated that he would like to change the school back to Twain Harte School that was the name of the school when he went here. Tim

Hoffman-Brady would also like to see it changed to Twain Harte School. Tracie Walters would like to see what the community and teachers would like to do before changing the name of the school. Dan Mayers informed Tracie Walters that he had a staff meeting and the staff would like to change the name to Twain Harte School. Dan Mayers had a parent meeting for the parents concerning changing the name and only one person showed up for the meeting and that parent wanted to change the name. All the parents that have said anything to Dan Mayers have been supportive to changing the name. Tim Hoffman-Brady asked the two parents in the meeting how they felt about changing the school name back to Twain Harte School. They both felt that it was a good change. Tim Hoffman-Brady asked Michele Harper what she also thought of changing the name of the school. Michele Harper agreed with the rest of the people that it would be a good to change it back to one school name. There was some concern from the Board about the cost of changing the name. Jeff Winfield informed everyone that Mary DeMartin from the State said that it would be a low cost to change the school name. Jeff Winfield stated to change the name of the District there would be some cost, example: change the name on the School Busses. Jeff Winfield informed the Board that they can change the name of the District but it would be a little more involved and that he and Michele Harper could do the research to see what the cost is to change the District name. Tracie Walters asked if we would need a special meeting to go forward with changing the name of the school. Jeff Winfield stated that the Board could direct the Superintendent to do the research of the cost and he could get this information back to the Board. Jeff Winfield felt that we had vetted the community already about changing the name and that we should go forward on deciding what they would call the school. Twain Harte School or Twain Harte Elementary? Jeff Winfield informed the Board what makes it an Elementary school is if your highest enrollment is K-5 then it is an Elementary; if we have more in 6th-8th grade then it wouldn't be an Elementary. Jeff Winfield suggested that we use the automated phone system to ask parents what they think about changing the name. Everyone he has talked to about changing the name are all for the change. The Board wants to make sure that the school will use all the stationary up for Black Oak to help keep the cost down. The Board decided that they wanted to go forward with changing the name and directed Jeff Winfield to move forward with changing the name after we get more feedback from the parents. The Board decided to change the name to Twain Harte Elementary.

7.2. Snow Plow Agreement with Olsen Excavation

Recommendation: Approval

Jim Jacobs asked if this was put out to bid because it seems high. Jeff Winfield will ask Ron Wurz if it was put out to bid.

Board would like to bring this item back.

Motion to approve:

Second:

Vote: 0 ayes, 0 Noes, 0 absent, 0 abstentions

8. EDUCATION

8.1. Williams Uniform Complaint Quarterly Report October 2013

Recommendation: For Approval

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.2. Student of the Month for September 2013

Recommendation: For Information

8.3. Character Counts Kid for September 2013

Recommendation: For Information

9. PERSONNEL

9.1. Consideration of Sunshine with CSEA

Recommendation: Acknowledgment of Receipt of Sunshine Letter

Tracie Walters asked Jeff Winfield if he had anything to say about the Receipt of the Sunshine Letter and he stated that it is just to acknowledge that it was received.

9.2. Appointment of Non-Classified/Non-Certificated Personnel:

Yard duty supervision: 1.75 hour – Diana Ross

Recommendation: For Approval

9.3. Appointment of Non-Classified/Non-Certificated Personnel:

Yard duty supervision: 1.75 hour – Christie Gilliatt

Recommendation: For Approval

Motion to approve: Tim Hoffman- Brady

Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

10. BOARD OF EDUCATION

10.1. Date and Time of the Annual Organizational meeting

Recommendation: For Discussion/Approval

Dec 4, 2013 5:30 Wednesday

Motion to approve: Tracie Walters

Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

11. CLOSED SESSION: 8:01 p.m.

DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

11.1. Update on Labor Negotiations: Jeff Winfield, Employee: THFT (Gov. Code 54957.6)

12. ADJOURNMENT

Motion to approve: Ronda Bailey

Second: Tim Hoffman-Brady

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Session Closed: 8:40 p.m.

Tracie Walters, President

Jeff Winfield, Superintendent

Date

Next Regular Meeting of the Board of Education

Wednesday, November 20, 2013
District Office

*Agenda material can be inspected at the District Office
18995 Twain Harte Drive, Twain Harte, California,
between the hours of 7:30 a.m. – 4:00 p.m.*

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.

Agenda posted at the following locations: Black Oak School, Twain Harte School, District Office and Tuolumne County Schools Office. Agenda emailed to: Union Democrat. Notice given to each Board Member.