

**TWAIN HARTE-LONG BARN UNION SCHOOL DISTRICT
BOARD OF EDUCATION**

**BOARD MEETING
Minutes**

District Office – Board Room
18995 Twain Harte Drive
Twain Harte, CA 95383

WEDNESDAY, January 15, 2014 at 5:30 p.m.

President, Ronda Bailey opened the public session at 5:30 p.m. session.

Public Session

1. CALL TO ORDER

- 1.1 Flag Salute
- 1.2 Roll Call

Members Present:	Jim Jacobs Eli Wingo Tim Hoffman-Brady Tracie Walters Ronda Bailey
Administrators Present:	Jeff Winfield, Superintendent Tonya Midget, Chief Business Official Dan Mayers, Principal
Employees Present:	Michele Harper, Administrative Specialist I
Auditor:	Stephen Roatch

1.3 Report of Closed Session

Ronda Bailey requested that 1.3 be removed and to move 1.4 to 1.3, since don't do a closed session until the end of the meeting.

1.4 Agenda Review and Adoption

Motion to approve: Tracie Walters
Second: Jim Jacobs
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

2. COMMENTS FROM THE PUBLIC

Vicki Young stated that she sent out an email to all BOTH and FFEE parents asking about having the School website show all groups under P.A.T.H. so that it will be easier for people to access the committees, they are looking for on the website. Every group will keep their own agenda, budget and schedule.

Dan Mayers thinks that Site Council will need to stand alone. He will find out if this is correct.

3. COMMENTS FROM BOARD MEMBERS

The public hearing was opened at 5:36 pm.

4. PUBLIC HEARING FINANCIAL AUDIT FOR 2012-2013

4.1 Financial Audit 2012-2013 – Stephen Roatch Accountancy Corporation

Stephen Roatch explained the audit finding to the Board Members.

Jim Jacobs and other Board members stated that Tonya Midget did a good job.

The public hearing was closed at 5:42 pm.

The regular meeting reopened at 5:42 pm.

5. CONSENT CALENDAR

5.1 Warrants to December 19, 2013

Tim Hoffman-Brady asked if the finding had been fixed.

Tonya Midget explained that the wrong vendor was paid and we had to collect the money back from the vendor. Michelle Dake now reviews the warrants before they are paid. Jim Jacobs asked if there was any cost to the District. Tonya Midget stated that no and everything worked out good.

Motion to approve: Eli Wingo

Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

6. REPORTS

6.1 Administration Report

Jeff Winfield stated that we are currently waiting for the hood, steamer and dishwasher for the kitchen, and then we will be moving the mixer down to Twain Harte School. Jim Jacobs asked how the self-dismissal is working. Brenda Brunolli stated that they liked it, but they are having problems with some of the students signing up for lunches and then not showing up. Jeff Winfield informed the Board that the Red Yukon was vandalized during Christmas break, and it is in the process of being fixed.

Dan Mayers informed the Board that they have cancelled the ski trip and will be canceling the next one coming up. Tuolumne County School is doing a second Anti-Bullying conference and asked if there were any Board Members that would like to attend. Dan Mayers is planning on taking a lot of students to this training, he is being told that there are no limits on how many student he can bring. Dan Mayers stated that the Smart Boards are delivered and we are waiting to see about getting them installed from the company. We now have full wireless internet access for the school. Dan Mayers informed the Board that he has now got back thirty surveys. A lot of parents are requesting the GATE program, he will be looking into getting information on starting a GATE program. Wendie Roberts asked Dan Mayers about the Challenge Day. Dan Mayers informed her that he wasn't sure if we will be able to do it this year. Dan Mayers said that it will cost about \$2700.00. So Dan Mayers is still looking into seeing about getting some funding for this training.

6.2 Student Council Report: Caleb Hoffman-Brady stated that they are having a Blue and White extreme day, their snack bar is going well. Caleb Hoffman-Brady stated that they are having a hard time getting to open the Ball Room to sell tickets and snack because there isn't a yard duty there at that time. Dan Mayers said that they will work on changing it so that they can get set up. Trisha Young stated that they are having their dance this Friday.

6.3 Faculty Report: Kimberlee Ballard thanked the Board for the Smart Boards. They also talked about the Talent Show.

6.4 BOTH Report: Vicki Young informed everyone that they are selling Jelly Bellies for a fundraiser, and it is only running for a week. BOTH is looking into t-shirts that say Volunteer for parents that are helping.

6.5 F.F.E.E. Report: Vicki Young stated that they have sent out the new grant letter to the teachers. Tim Hoffman-Brady would like the teachers to let him know what they thought of the training for the Smart Boards.

6.6 Enrollment Report as of January 8, 2014

Black Oak	163
Twain Harte School	127
Total	290

7. FISCAL SERVICES

7.1 P-1 Report of School District Attendance 2012-2013

Recommendation: For Information

7.2 Financial Audit 2012-2013

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Tracie Walters

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

7.3 Auditor Contract – Stephen Roatch Accountancy Corporation 2014-2016

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Tracie Walters

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8. PERSONNEL

8.1 Disclosure Statement – Twain Harte Federation of Teachers

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.2 Tentative Agreement - Twain Harte Federation of Teachers Negotiations Settlement

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.3 Disclosure Statement – California School Employees Association

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.4 Tentative Agreement - California School Employees Association Negotiations Settlement

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady
Second: Jim Jacobs
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.5 Compensation Adjustment for Management and Confidential Staff

Recommendation: For Approval
Motion to approve: Tim Hoffman-Brady
Second: Jim Jacobs
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.6 Salary Schedules:

Recommendation: For Approval
Motion to approve: Eli Wingo
Second: Jim Jacobs
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.7 Consideration of Appointment: Music Specialist – Jim Wells

Recommendation: For Approval
Motion to approve: Tracie Walters
Second: Eli Wingo
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.8 Consideration of Request to change Confidential Administrative Specialist I position to 50% Job Share–Melissa Fagnani

Recommendation: For Approval
Motion to approve: Tim Hoffman-Brady
Second: Tracie Walters
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

8.9 Appointment: Confidential Administrative Specialist I- Michele Harper 50% Job Share

Recommendation: For Approval
Motion to approve: Tim Hoffman-Brady
Second: Tracie Walters
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

9. EDUCATION

9.1 Quarterly Report on Williams Uniform Complaints – January 2014

Recommendation: For Approval
Motion to approve: Tracie Walters
Second: Jim Jacobs
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

9.2 Student and Character Count Kid of the Month for December 2013

Recommendation: For Information

10. BOARD OF EDUCATION – REORGANIZATION

10.1 Establish Dates, Times, and Locations for Board Meetings in 2014 (There were two dates that were wrong on the Calendar.)

Recommendation: For Approval
Motion to approve: Tim Hoffman-Brady
Second: Jim Jacobs

Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

The meeting was closed at 6:36 p.m. and Mrs. Bailey immediately opened up the Twain Harte-Long Barn USD Financing Corporation Annual Organization.

11. TWAIN HARTE-LONG BARN USD FINANCING CORPORATION ANNUAL ORGANIZATION

- a. Call to Order
President, Eli Wingo called the meeting order at 6:37 p.m.
- b. Report of Status of Projects
There was nothing to report.
- c. Approval of Prior Meeting Minutes (January 16, 2013 – Item 14)
Motion to approve: Tim Hoffman-Brady
Second: Jim Jacobs
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions
- d. Election of Officers
Jim Jacobs moved to make Tim Hoffman-Brady as President and Eli Wingo as Vice President.
Motion to approve: Jim Jacobs
Second: Tracie Walters
Vote: 4 ayes, 1 Noes, 0 absent, 0 abstentions
- e. Public Comments
There was no comment.
- f. Other Business
Jeff Winfield will look into the selling of Black Oak School and space to relocate the District office.
- g. Adjournment
Motion to approve: Jim Jacobs
Second: Tracie Walters
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Tim Hoffman-Brady closed the Twain Harte-Long Barn USD Financing Corporation Annual Organization meeting at 6:35p.m.

CLOSED SESSION:

12. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

13. ADJOURNMENT: The board meeting adjourned at 7:15 p.m.

Motion to adjourn: Tracie Walters
Second: Eli Wingo
Vote: 5 ayes, 0 Noes, 0 absent, 0 abstentions

Ronda Bailey, President

Jeff Winfield, Superintendent

Date

**Next Regular Meeting of the Board of Education
Wednesday, February 19, 2014
District Office**

***Agenda material can be inspected at the District Office
18995 Twain Harte Drive, Twain Harte, California,
between the hours of 7:30 a.m. – 4:00 p.m.***

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.

Agenda posted at the following locations: Black Oak School, Twain Harte School, District Office and Tuolumne County Schools Office. Agenda emailed to: Union Democrat. Notice given to each Board Member.