

**TWAIN HARTE SCHOOL DISTRICT
BOARD OF EDUCATION**

BOARD MEETING MINUTES

Board Room Located At:
18995 Twain Harte Drive
Twain Harte, CA 95383

Tuesday, July 7, 2015 at 4:00 p.m.

Board Clerk, Eli Wingo, opened the public session at 4:10 p.m.

PUBLIC SESSION:

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present: Eli Wingo
Lisa Brady
Nathan Nutting
Tim Hoffman-Brady
Absent: Ronda Bailey
Administrators Present: Jeff Winfield, Superintendent
Dan Mayers, Principal
Employees Present: Tonya Midget, CBO

- 1.3. Agenda Review and Adoption
 - Motion to Approve: Tim Hoffman-Brady
 - Second: Nathan Nutting
 - Vote: 5 Ayes, 0 Noes, 1 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC

The public may address the Board on any matter pertaining to the school district that is not on the Agenda.

None.

3. CONSENTAGENDA

(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered and discussed separately.)

- 3.1 Warrants to June 26, 2015.
- 3.2 Minutes:
 - 3.2.1 June 17, 2015
 - Motion to Approve: Nathan Nutting
 - Second: Tim Hoffman-Brady
 - Vote: 5 Ayes, 0 Noes, 1 Absent, 0 Abstentions

4 DISCUSSION / ACTION ITEMS

None.

5 PUBLIC HEARING: 2015-2016 Local Control Accountability Plan

Public Hearing Opened at 4:11 p.m.

There were no comments from the public regarding the Local Control Accountability Plan for 2015-2016.

Principal, Dan Mayers, explained the Twain Harte School District's Preliminary Local Control Accountability Plan for 2015-2016 to the Board of Education. Dan stated that at the next meeting he is going to give the board some education on response to intervention RTI. How kids are responding to intervention. 85% of students should be able to comprehend with Tier I intervention. Tier II intervention is Title I or aide time, students working with paraprofessionals. Tier III intervention is special education assistance. Behavior or academics are the items addressed in the response to intervention. Several teachers attended RTI training a few years back. Common Core took the place of that. Behind the scenes Special Education Consultant, Dave Schroeter has been working with Title I and Spec Ed teachers. Dan intends to roll this out to all teachers a couple of days before school starts.

A major focus of the LCAP in 2015/16 is continuing technology growth. He intends to move to one to one devices from 1st to 4th grades. K-3 will provide 1 device to every 2 kids. Those kids will work in groups as a cooperative technology. Dan explained as of today we have two class sets of Chromebooks and 1 class set of iPads. More will be ordered this year.

Dan said another focus of the LCAP will be the establishment of a GATE program. GATE needs to be addressed to provide a class for the advanced students. Dan would like to bring on a GATE coordinator. Nathan Nutting asked Jeff Winfield if Soulsbyville has a GATE program. Jeff said they do and went on to explain that the GATE program is criteria based and the student takes a test to determine GATE eligibility. Jeff gave examples of GATE activities such as Robotics and the I-fly museum. Jeff explained that a school must have a coordinator to run the program to make it successful. Soulsbyville pays a \$1,000 stipend and provides \$4,000 in operating budget. GATE starts with 3rd grade students. Dan said the State requires that we have a GATE program but provides no guidance beyond that. The GATE placement test consists of reading, math, and an analogy test is typically given to the students to determine GATE eligibility. Pairing up with another school is also an option which would mean doing activities with other schools. When the county consortium dissolved 9 or 10 years ago we've never addressed replacing the program. There are more arts, sciences and that type of thing. You want to use multiple measures to determine the GATE eligibility. This could be a 4th grade on up program. We could then use Smarter Balanced as one of our measures. Analogies can also be used. We will bring on a coordinator and allow them to look at what others are doing and then customize what we learn for our needs. This is a program that will keep advanced kids from leaving Twain Harte.

Nathan Nutting asked if the LCAP was state mandated. Dan explained that yes it's the new way the governor is funding schools. Local control funding formula is now leaving local control to us to design our own programs. We did not get a lot of input and so the teachers, classified staff and students provided input and Dan has used that to build the LCAP. There are 7 areas that must be addressed within the LCAP. The County Schools office ultimately approves the LCAP. We have to have two meetings to be sure that stakeholders are represented in the LCAP before it's approved. Public hearing takes place at one meeting, which is separate from the day that the board votes on it. Nathan asked about the goals we had last year, some of which we met and others we did not. Does this impact the funding we get? Dan explained that the biggest item in the LCAP we had \$300,000 for a new district office didn't happen. We just have to provide an annual update and the report goes to the county office. Bigger district's LCAP's are tightly scrutinized by special interest groups but ours is more an exercise in complying with the mandate to create an LCAP annually.

Eli Wingo pointed out that it looks like the biggest emphasis in the LCAP is for more technology. Dan confirmed that that is where the interest is strongest and that it will take place. Lisa Brady asked if he's asking the teacher's their preference and Dan confirmed he is working with them and that the teachers will be getting training from two of our teachers. Laura DeMars has done a lot of iPad training in the county during professional development days. Mary Bickley went to Chromebook training and will be helping teachers by sharing her new skills. The first set of devices showed up in March so they didn't have much time to get them out to teachers, or to make much progress with students last school year. All the infrastructure is in place such as a new network and wireless connections.

Superintendent, Jeff Winfield emphasized that in addition to what we've discussed so far we are also picking up another day of counseling from Donn Hohengarten.

Public Hearing Closed at 4:35 p.m.

No Action – For Discussion

- 6 PUBLIC HEARING: Education Code 42127(a)(2)(B) Reasons for assigned and Unassigned Ending Balances above Minimum Recommended Reserves.

Public Hearing Opened at 4:35 p.m.

There were no comments from the public regarding the 2015-2016 Budget Attachment Regarding Balances above Minimum Reserve Requirements. Chief Business Official, Tonya Midget explained that in order to safeguard the reserve amount above the State minimum reserve level, which is 5% for our size school district, the district must provide justification for any amount above the State minimum reserve level. The board designated a minimum 17% reserve, which provides an average of 3 months operating budget in accounts payable and payroll. Beyond that the district is also setting aside \$120,282 for unanticipated new enrollment that would require additional teachers, support staff and operating budget. The district is \$618,902 deep in local tax revenue beyond the LCFF funding calculation so no additional dollars would be received for any new enrollment or average daily attendance.

Public Hearing Closed at 4:39 p.m.

No Action – For Discussion

- 7 PUBLIC HEARING: 2015-2016 Budget

Public Hearing Opened at 4:39 p.m.

There were no comments from the public regarding the proposed budget for 2015-2016. Chief Business Official, Tonya Midget presented the Twain Harte School District's Preliminary Budget for 2015-2016. Tonya mentioned the Mountain Oaks charter in lieu of property tax transfer budget of \$42,171, which will be updated at 1st interim. Property taxes were increased by \$25,948 to match the actual receipts of 2014-2015, with no additional estimated increase for 2015-2016, until actual receipts are known. Forest reserve was budgeted at the historical 1908 amount of \$7,317. A two year secure rural schools forest reserve extension was received in late June of 2015 so additional Forest Reserve revenue will be added at 1st interim. The one time mandated costs revenue of \$601 per ADA or \$161,921 was budgeted with one-time expenses budgeted against it. The SELPA bill-back has been budgeted at \$100 per ADA and the encroachment for the special education program is \$241,586. Teacher attrition and position reductions saved \$172,628 in salary budget compared to the prior year. 1% on district wide base salaries is \$20,279. STRS employer contributions increased 1.850% and PERS employer contributions increased 0.076% which will increase costs in the district over the next three years by \$101,961. \$1,318,551 in one-time expenses have been budgeted and consist of \$230,000 Paving project funds not covered by the remaining hardship paving funds in the deferred

maintenance fund, \$20,000 in playground improvements, \$200,000 in student restroom renovations, \$30,000 in a phone system upgrade, \$400,000 transfer to the other post-employment benefits fund, \$38,551 district office staff restructure/retirement, \$400,000 new district office building. The reserve in 2015-2016 is estimated at 19.69%, which is impacted by the one-time expenses. The reserve in 2016-2017 is estimated to be 28.85% and does not include any of the aforementioned one-time expenses. The district is deficit spending in 2015-2016 but is not expected to deficit spend in the two subsequent years. The 60% minimum classroom expenditure report shows that the budget falls short at 52.54% total classroom instruction expenditures. The district will need to get a waiver from the county schools office at unaudited actuals period if this estimated shortfall materializes, in order to avoid the penalty. The reduction in certificated salaries due to retirements and position reductions has created the exception. The district has experienced this situation in the past and has worked successfully with the county schools office in avoiding loss of funds as a result.

Public Hearing Closed at 4:56 p.m.
No Action – For Discussion

8 District Hiring Procedures - For Discussion

Superintendent, Jeff Winfield handed out a district document that shows the policy for hiring certificated or classified employees. It explains how we go about screening, interviewing and what is to take place. Parent, Vicki Young had asked at a previous meeting if there is a district nepotism policy. Jeff said that you can legally hire a family member, the only issue is a family member being supervised by a member of their family. Tim Hoffman-Brady said he remembers a former board members wife resigning from coaching upon her husband's appointment to the board.

Public Session was closed at 4:59 p.m. and they immediately went into Closed Session

CLOSED SESSION:

9. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)
 - 9.1. Conference with Real Property Negotiator (Gov. Code 54956.8)
18995 Twain Harte Drive, Twain Harte, CA 95383
 - 9.2. Adjourn to Public Session

Open session: 5:14 p.m.

Report on Action Taken in Closed Session - None

10. ADJOURNMENT: The board meeting adjourned at 5:14 p.m.
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 5 Ayes, 0 Noes, 1 Absent, 0 Abstentions

Ronda Bailey, President

Jeff Winfield, Superintendent

Date

