

**TWAIN HARTE SCHOOL DISTRICT  
BOARD OF EDUCATION TRUSTEES**

**BOARD MEETING MINUTES**

**Located At:**

Twain Harte School  
22974 Twain Harte Drive  
Twain Harte, CA 95383  
Upper Campus Study Hall

**WEDNESDAY, SEPTEMBER 14, 2016 at 4:00 p.m.**

The Public Session began at 4:00 p.m.

**PUBLIC SESSION**

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present:	Member Eli Wingo Member Nathan Nutting Member Tim Hoffman-Brady
Members Absent:	Member Lisa Brady Member Ronda Bailey
Administration Present:	Mr. Rick Hennes, Superintendent Mrs. Tonya Midget, CBO Mr. Dan Mayers, Principal Mrs. Daisy Kepner, Administrative Specialist

**1.3. Agenda Review & Adoption**

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

**2. COMMENTS FROM THE PUBLIC**

*(The public may address the Board on any matter pertaining to the district that is not on the agenda.)*

There were no comments from the Public.

**3. REPORTS**

**3.1. Superintendent Report**

Superintendent Hennes wanted to thank the community and the Board for making him feel welcome. He shared that he has enjoyed being back with the students and that the staff is very caring and dynamic. He also reminded the Board that he has had a trip planned in October since before he was hired. He wanted to confirm a new board meeting date for October so the Public would be aware ahead of time.

President Wingo requested that Mrs. Kepner contact the board members to confirm a new date.

We received approval for the LCAP from the County. Superintendent Hennes commended Principal Mayers for doing the hard work on the LCAP for last year.

We have adopted a Grades 3-5 Language Arts Adoption. We felt we did not need to wait another year to adopt a curriculum. After doing some trainings with the staff, and Ms. Charlotte Knox, we decided to move forward.

The Fire Alarm Project is very close to being done. We are just waiting on inspections at this time. Superintendent Hennes, Principal Mayers and Director of M.O.T. Wurz are working on compiling a master facility list plan. This will help organize what needs to be fixed long term, short term and prioritize the funding for these projects. We know the roofs will have to be done this summer. We are also pursuing the HVAC system and other equipment through a grant. We are also looking to paint and

other general upkeep such as a pest control service. We are committed to improving the appearance of the campus!

Principal Mayers clarified that the Fire Alarm Project had actually been completed.

President Wingo questioned whether the staff had received training on the new system yet. Principal Mayers explained that it had not happened yet but is a priority to be done soon.

### 3.2. Board Member Reports

- Challenge Day – Nathan Nutting, Board Member

Member Nutting apologized to the public as he did the research on Challenge Day but unfortunately it did not make it to the meeting. The information is with Member Brady who was called away and is unavailable to attend the meeting. Member Nutting said that the agenda item would be moved to the October meeting but the public could still feel free to discuss now if they wanted. Member Nutting believes that an agreement could be reached between the board and the parents to continue the event. He still feels that a full disclosure should be given to parents. He also feels that there needs to be more training for the supervising staff and volunteer parents attending and that everyone needs to be aware that this is a school event with limits versus open therapy.

President Wingo asked Principal Mayers whether we are willing to provide an alternative for the students/parents that do not wish to participate. President Wingo does not like the only option being that the student stays home that day. President Wingo feels that the scope/goals might still be more mature than our audience but he is willing to continue the discussion. He also stressed that students need to be able to change their minds during the event and still have somewhere to go other than home.

Member Hoffman-Brady stated that it was nice to see Black Oak School being used again. He is looking forward to seeing children enjoying the grounds and fields.

Member Hoffman-Brady shared that his family had a rough week last week. His wife was in a car accident and his youngest girl was hurt. His wife was texting him about the fact that Ashley was not going to be able to attend the LAIR trip and how devastated she was. Then he received a message saying that the school and Ms. Bickley had gone out of their way to make special arrangements for Ashley including ramps and a special kayak. Mr. Hoffman-Brady was very grateful and thanked everyone for their efforts. He said this is just another example of our school coming through again as we always do.

### 3.3. Principal Report

Principal Mayers shared briefly about a list of recent and upcoming events.

Principal Mayers explained that LAIR left today and he would be heading there after the meeting today to help out for the night.

He also handed out a suggested protocol on how the Honor Guards and Wall of Fame will be handled in the future. He explained that he and the teachers worked together on the requirements. In addition, they will consider the impact the student has had on their fellow classmates whether it be leadership or inspiration in overcoming their own personal challenges.

Principal Mayers handed out graph reports on ELA and Math comparisons from the Smarter Balance Tests. There was a detailed discussion on the results. Twain Harte School is ranked right in the area we should be for our county. President Wingo questioned why there was such a big gap starting in 6<sup>th</sup> grade. Principal Mayers explained it is partly due to the lack of an adopted ELA curriculum. Teachers have been doing their best but it is difficult to improve without a curriculum in place.

He then reviewed the Math results as well. Our math scores look significantly stronger than the ELA. This is as we would expect since we have adopted a curriculum and spent time getting the teachers development/training in the area of math. However, there is a trend in certain grades that have made the transition from the old way of doing math to the Common Core way. There will be a continued effort towards improvement with that group of students.

### 3.4. Staff Reports

- Administrative Review – Brenda Brunolli, Cafeteria Manager

Ms. Brunolli explained that the state will be coming to do an Administrative Review on our cafeteria this year. She attended an Administrative Review Workshop before school began in preparation. The state will be verifying that the breakfast/lunch program meets all state/federal guidelines. They will also be meeting with Mrs. Tonya Midget and Mrs. Daisi Kepner verifying that funds are being processed correctly. In accordance with state guidelines Ms. Brunolli will be very strict in all areas of food service. Groups that want to sell food will have to report all nutritional information and counts to her and can only sell items during certain times of the school day as required.

Ms. DeMars presented on behalf of the teaching staff:

Ms. Bickley is appreciating her wonderful 8<sup>th</sup> grade class. They are a unique and caring group of students. She is looking forward to going on the State Capitol Trip.

Mr. Brown has been working with 7<sup>th</sup> Grade on incorporating new engineering activities into STEM. 7<sup>th</sup> and 8<sup>th</sup> Grade will be attending The Diary of Anne Frank at the Gallo Center after reading the book.

Ms. Rose just posted her first Donors Choose Project for 6<sup>th</sup> Grade books!

5<sup>th</sup> and 6<sup>th</sup> Grade classes will be taking a field trip to Mercer Caverns on the 27<sup>th</sup>.

4<sup>th</sup> Grade is working on a Yosemite Trip involving the “Every Kid in a Park Program.” Ms. DeMars has applied for the park passes. She has also been working on getting five experts to attend with the class including an engineer, a geologist, a hydrologist, a biologist, and a naturalist environmentalist.

4<sup>th</sup> Grade is also very proud that they are all white belts in Recorder Karate now, including Ms. DeMars! They are really enjoying daily music and how they are able to use it to tie in with math and fractions.

Ms. DeMars is happy to be working with Mr. Parcon on the “Big 5 Exercises” and muscle groups.

4<sup>th</sup> – 8<sup>th</sup> Grades are participating in the Global Read a Loud starting in October.

Student Council is working on Spirit Week and planning the October dance on the 28<sup>th</sup>. They are also working on a childhood cancer challenge. Staff will be getting pies in the face for a good cause!

3.5. Enrollment Report - 251, Please see breakdown by grade.

#### 4. CONSENT AGENDA

*(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)*

4.1. Minutes from August 17, 2016

4.2. Warrants up to September 1, 2016

4.3. Consideration of Approval of Certificated Contract – Laura DeMars, Prob II

4.4. Consideration of Approval of Classified Contract – Kim Stanion, Yard Duty

4.5. Consideration of Approval of Classified Employee Resignation – Darlene Benetti, Yard Duty

4.6. MOU w/ Foothill-Sierra Pest Control Agreement to Provide Weed Control on School Grounds

4.7. MOU w/ Senior Youth Partnership/PM Club Yearly Agreement to Provide Student PM Club

4.8. MOU w/ Tuolumne County of Schools for the Smile Keepers Program Yearly Agreement to Provide Student Dental Services

4.9. MOU w/ Twain Harte Community Services District Yearly Agreement for Electrical Service Relocation

Motion to Approve: Nathan Nutting

Second: Tim Hoffman-Brady

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Ms. Brunolli questioned whether the Foothill-Sierra Pest Control Agreement covered just the grounds or pest control as well. She is having a black widow issue. Mr. Hennes replied that it will cover pest control and he can contact them. Ms. Brunolli explained that the cafeteria back door allows small pests to get in. Mr. Wingo questioned if the door could be fixed. Ms. Brunolli said it probably could but the door is so old it is starting to warp. The door lets in spiders and salamanders. In addition, she sometimes has problems with ants. Mr. Wingo asked her to email Superintendent Hennes to remind him of the issues. Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

Member Hoffman-Brady questioned why the 45 day bus inspections cost so much more than usual. Mrs. Kepner offered to send the Board the itemized bills after the meeting for their review.

The Public Hearing began at 4:49 p.m.

#### 5. PUBLIC HEARING

5.1. Sufficiency of Instructional Materials Adoption 2016-2017

The Public Hearing ended at 4:51 p.m.

## 6. EDUCATION

### 6.1. Comprehensive School Safety Plan – Dan Mayers, Principal

Principal Mayers explained that we added some information about the ALICE approach our staff has been trained in. We have also come to an agreement to use Soulsbyville School should there be an evacuation. President Wingo questioned if the door locks had been flipped on the upper campus as discussed. Principal Mayers confirmed that had been taken care of.

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

6.2. and 6.3 were voted on at the same time.

### 6.2. Consideration of Approval of Resolution No. 2016-2017-09-02: Sufficiency of Instructional Materials

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

### 6.3. Consideration of Approval of Resolution No. 2016-2017-09-03: Certification of Standards – Aligned Instructional Materials

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

## 7. FISCAL SERVICES

### 7.1. Unaudited Actuals: 2015-2016

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Mrs. Midget called attention to a last minute change in the Unaudited Actuals that resulted in a small packet the Board was issued. The auditor suggested that we handle some details of the sale of Black Oak Campus and Fund 40 differently than we originally had. Ms. Midget then reviewed the highlights of the narrative for the Unaudited Actuals for the 2015-2016 school year. She also confirmed that the audit went smoothly on both visits and she does not anticipate any issues.

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

### 7.2. Consideration of Resolution No. 2016-2017-09-01: Gann Limits

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

### 7.3. Application for Exemption from the Required Expenditures for Classroom Teachers' Salaries

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

### 7.4. Disposal of Obsolete Transportation Equipment – Dodge Ram 1500 Van

Motion to Approve: Nathan Nutting

Second: Tim Hoffman-Brady

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Ms. Groff asked how the van would be disposed of. Superintendent Hennes said that it will be put out to bid and then disposed of to the highest sealed bidder. President Wingo confirmed that Superintendent Hennes would handle the disposal. Superintendent Hennes agreed.

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

(Close Regular Meeting)

The Public Session was closed and the Twain Harte-Long Barn USD Financing Corporation Meeting was immediately opened at 5:08 p.m.

8. TWAIN HARTE-LONG BARN USD FINANCING CORPORATION

a. Call to Order

b. Approval of Income Tax Return for 2015-2016

Motion to Approve: Nathan Nutting

Second: Tim Hoffman-Brady

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

c. Public Comment

d. Other Business

-Consideration of the Dissolution of Twain Harte-Long Barn USD Financing Corporation

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Nutting, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

e. Adjournment

(Reopen Regular Meeting)

The Twain Harte-Long Barn USD Financing Corporation Meeting was adjourned and the Public Session was immediately opened at 5:10 p.m.

9. ADJOURNMENT

The Public Session was adjourned at 5:10 p.m.

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Eli Wingo, President

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Rick Hennes, Superintendent

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Date

**Next Regular Meeting of the Board of Education**

**Wednesday, October 17, 2016**

**Upper Campus Study Hall, Twain Harte School**

**Agenda material may be reviewed at the District Office  
22997 Joaquin Gully Road, Suite G, Twain Harte, California,  
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat and Clark Broadcasting (93.5 KKBN). Notice given to each Board Member as well.

In compliance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772 for assistance. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable arrangements to ensure accessibility to this public meeting.