

**TWAIN HARTE SCHOOL DISTRICT
BOARD OF TRUSTEES**

**BOARD MEETING
MINUTES**

District Office – Board Room
18995 Twain Harte Drive
Twain Harte, CA 95383

WEDNESDAY, September 3, 2014, at 5:30 P.M.

Board President, Ronda Bailey called the meeting to order at 5:30 p.m.

PUBLIC SESSION

1. CALL TO ORDER

- 1.1. Flag Salute
- 1.2. Roll Call

Members Present:

Tim Hoffman-Brady
Tracie Walters
Eli Wingo
Ronda Bailey
Jim Jacobs

Members Absent:

Administrators Present:

Jeff Winfield, Superintendent
Dan Mayers, Principal
Tonya Midget, CBO

Employees Present:

Cindy Fernandes, Administrative Specialist

1.3. Agenda Review and Adoption

Motion to approve: Tracie Walters

Second: Ronda Bailey

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC:

There were no comments from the public.

3. COMMENTS FROM BOARD MEMBERS:

There were no comments from Board Members

Regular session was closed at 5:34

Public Hearing was opened at 5:34

4. PUBLIC HEARING

4.1. Unaudited Actuals: 2013-2014

Tonya Midget, Chief Business Official, presented the report to the Board and the Public. As you are aware the unaudited actuals are a recap of the closing of the books for the 2013-2014 fiscal year. The General Fund had revenue over expenses which means we grew in fund balance by \$370,468. The restricted funds have a growth in fund balance of \$77,200. That balance is primarily due to the Prop 39 funds that we received for energy projects. \$52,000 of that money is designated to the Prop 39 receipts. The understanding at this time is that there are no projects where we can show at least a third of our energy costs being saved by implementing a project using those funds. At this point it looks like we will be having to give that money back to the state, we are just waiting for them to ask for it. Should the rules surrounding these funds change and they loosen the restrictions on how this money can be spent to where we wouldn't have to show such a dramatic drop in our usage we might be able to use these funds. We collected \$2,364,497 in property taxes which was \$70,457 more than we had budgeted for the year. This is part of the reason as to why the fund balance grew., we had been estimating the Mountain Oaks transfer through the LCFF process, over \$200,000 in transfers for the Mountain Oaks students that reside in our District but attend their school. When the state exhibits came out it was a surprise, our ADA was a little smaller than we had thought. The transfer was \$139,000 rather than the over \$200,000 that we had anticipated. That was helpful as well in making the fund balance grow. The salaries and benefits in the General Fund were 2.2 million dollars which represents 78% of the overall General Fund expenditure budget. Supplies and outside services were \$513,000 and that was an 18% portion of the General Fund budget. We had transfers out to Special Education for transportation and the County Special Education students which equals \$77,000. We also transferred \$50,000 to the Developer Fees Fund and \$500 to the Cafeteria Fund. The cafeteria encroachment was \$ 500. I understand that we have quite a large inventory right now so as we use those supplies and are needing to back fill we may see that number increase but Brenda and her entire staff are doing an outstanding job! The unrestricted ending fund balance was \$1,554,000 which represents a 53.91% reserve which is a very healthy reserve. The Special reserve Fund has an additional \$243,000 and that would increase the unrestricted reserve percent to 62.34%. We also need to keep in mind that \$52,000 of that money is the Prop 39 money that isn't really ours at this point in time. The restricted ending fund balance is \$141,000. Our Cafeteria Fund had revenue of \$108,000 and expenses of \$110,000 and we had a slight beginning balance, but we also have an ending balance of \$25,000 so all in all, that Fund is in excellent shape. Our Deferred Maintenance Fund had an ending of \$496,694 and of that balance \$166,000 is what is left of the paving hardship monies. We are still keeping track of that at this point. The Post-Employment Benefits Fund which is used to assist the General Fund for retiree health insurance costs, has an ending balance of \$404,000 and that Fund contributed \$20,000 to the General Fund this year. Last but not least, our Developer Fees Fund has an ending balance of \$145,298 and at this point without a sale of this property we are still anticipating a final payment in May of 2018. Should we sell the property that money would change and we would be able to pay the General Fund back the money that we borrowed. Tonya has now asked for questions.

Wendie Roberts asked if the Prop 39 money could be able to be used to service and or replace some of the heating and air conditioning units in the Upper Building. Jeff Winfield informed Wendie that originally the money was meant to aid schools in going solar, but that turned out to be too costly so they decided to look at "energy savings" for the funds to be used. Jeff explained that in order to use those funds we needed to show a 5% savings over time in your bill. Because we receive such phenomenal rates through the T.C.P.P.A. that there was just no way for us to show a savings of anything close to 5%. Jeff also stated that he believes that because there were such strict guidelines on the usage of these funds and there were so many people that could not utilize them that the Legislature will need to re-think the guidelines and Jeff is hopeful that we may be able to sue the money sometime in the future. There was then the discussion of looking into costs to replace or repair maybe two units this winter.

Public Hearing ends 5:42 pm
Open Regular Meeting 5:42 pm

5. NEW BUSINESS

5.1. Unaudited Actuals: 2013-2014

Recommendation: For Approval

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Votes: 5 ayes, 0 Noes, 0 Absent, 0 Abstentions

6. CLOSED SESSION

There are no items to be discussed in Closed Session.

7. ADJOURNMENT: The board meeting adjourned at 5:44 pm.

Motion to approve: Tracie Walters

Second: Jim Jacobs

Votes: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Ronda Bailey, President

Jeff Winfield, Superintendent

Date