

**TWAIN HARTE SCHOOL DISTRICT
BOARD OF EDUCATION TRUSTEES**

BOARD MEETING MINUTES

Located At:

Twain Harte School
22974 Twain Harte Drive
Twain Harte, CA 95383
Upper Campus Study Hall

TUESDAY, JUNE 28, 2016 at 4:00 p.m.

The Public Session began at 4:00 p.m.

PUBLIC SESSION

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present:	Eli Wingo Nathan Nutting Tim Hoffman-Brady
Members Absent:	Lisa Brady Ronda Bailey
Administration Present:	Jeff Winfield, Superintendent Tonya Midget, CBO Dan Mayers, Principal
Employees Present:	Daisi Kepner, Administrative Specialist

1.3. Agenda Review & Adoption

Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

2. COMMENTS FROM THE PUBLIC

(The public may address the Board on any matter pertaining to the district that is not on the agenda.)
Presentation of "Special Recognition of 2014-2015 School Loss Prevention Award" by
Diana Rappaport & Terri Prichard.

Eli requested a motion to move item 10.1. to the first Closed Session as item 3.2.

Motion to Approve: Nathan Nutting
Second: Tim Hoffman-Brady
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Diana Rappaport from Tuolumne JPA and Terri Prichard wanted to recognize that Twain Harte School excelled on the last safety inspection. Full in depth inspections are done every other year with a follow up inspection on the off year. The findings are then categorized by urgency of need and turned over to Ron Wurz to be fixed. Diana was impressed that 17 of the 19 items identified were corrected by the time of the follow up inspection. Diana gave a plaque and a \$5,000 check to spend as the district sees fit. In October the inspection rotation will begin again. Jeff stated that this was in large credit to Ron for working so hard with his crew. Terri agreed that Ron is extremely responsive!

The Public Session was adjourned at 4:06 p.m. and the Board immediately went into Closed Session.

CLOSED SESSION

3. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

3.1. Conference with Real Property Negotiator (Gov. Code 54956.8)

Property: Pinecrest School, 30433 Old Strawberry Road, Long Barn, CA 95335

Agency Negotiator: Jeff Winfield, District Superintendent

Potential Negotiating Party: Local, State, and Federal Agencies Pursuant to Ed Code Section 17455, Et Seq.

Under Negotiations: Price and Terms of Payment

The Closed Session was adjourned at 4:39 p.m. and the Board immediately returned to Public Session.

No action to report.

PUBLIC SESSION

4. CONSENT AGENDA

(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)

4.1. Minutes from May 18, 2016

4.2. Warrants to June 16, 2016

Motion to Approve: Tim Hoffman-Brady

Second: Nathan Nutting

Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Nathan questioned if the process of forming a group to further discuss Challenge Day had been started. Nathan wants the topic to be added to the next agenda. Nathan thinks it is great to have a discussion like we did but then wants to see the conversation continue.

Eli confirmed we will continue the discussion in August. Eli is open to weighing the list of pros and cons and looking into getting more information. Eli encouraged the public to bring any and all information forward to assist the board in the process. Eli stated that we may need to look at changing the parameters since our kids are so young.

Nathan agreed to look into researching more about Challenge Day.

Angie Vermillion asked if the board would like to speak to students that had actually experienced Challenge Day.

Eli explained that Lynn Groff had already presented a student response handout with the names edited out. Those students were all in favor of Challenge Day but Eli feels that we also need to consider the other side of the issue.

Angie did state that the students she knew enjoyed it also. However, they agreed that there was an intense side to it and that there needs to be more support after the event.

Eli replied that there is obviously a lot of feelings on the issue of Challenge Day and the board definitely wants to discuss the topic again.

5. PUBLIC HEARING

5.1. Local Control Accountability Plan Review 2016-2017

Dan Mayers presented the LCAP Review for 2016-2017. Dan pointed out the following highlights in the extensive report:

-The first goal of “create rigorous learning opportunities for all students through common core implementation and technology infused learning” was met and then exceeded.

-Part of the goals for the ELA Adoption and Professional Development goals were accomplished but there is still work to be done in these areas.

-The technology goals were accelerated and completed in two years instead of three.

- The GATE coordinator was not accomplished this year. It has now been bumped up as a high propriety in the coming year. GATE has also been moved to the Student Supports goal along with the Special Education consultant, school counselor and Treehouse program.
- The full time credentialed Music Teacher has now been accomplished heading into the new year. Focus will be put towards getting more and new musical instruments.
- Funding trips such as Science Camp and LAIR has also been accomplished heading into the new year.
- There will be a focus put on the School Climate goal by replacing picnic tables, classroom furniture, sports equipment and integrating Character Counts Curriculum in more depth.

Tim questioned the absentee rate. Dan confirmed that it is quite high.

Nathan questioned whether we would be considering adding an art teacher. Dan confirmed that he is pursuing at least one day a week for the coming year.

The Public Hearing for 5.1. adjourned at 4:45 p.m.

5.2. Financial Budget Review 2016-2017

Tonya Midget presented the Financial Budget Review for 2016-2017.

- We will remain a Basic Aid funded school. Even with the increase scheduled for 2020-2021 we would need to grow by over 94 ADA to be LCFF funded.
- Mandated Costs one-time revenue will generate \$59,290 which is a down from last year.
- Special Education Programs contribution to SELPA have gone up. It is now \$130 per ADA and SELPA estimates that the contribution will continue to increase by \$30 per ADA per year.
- Home to School Transportation will also encroach next year by \$25,327.
- We will continue to make the \$30,925 transfer to the Deferred Maintenance Fund.
- Tonya explained the two Interfund Transfers in.
- Tonya reviewed Budget Expenditures related to the amount of staff employed.
- The district will be deficit spending by \$854,647 in 2016-2017 to accomplish much needed onetime projects. Tonya reviewed the list of projects and associated costs.
- The board designated minimum reserve fund is being met at 17.31%.
- Multi-Year Projections show that we are in a healthy position in the General Fund even after the deficit spending this year to accomplish projects.
- The Special Reserve Fund is not being drawn on often by retirees. This fund is extremely healthy if we needed to draw on it short term to accomplish some of the projects that need to be done on campus with board approval.
- Developer Fees are steady at \$14,300.
- Fund 40 was created for the proceeds of the Black Oak School campus sale.

5.3. Committed Funds Balance Review 2016-2017

Tonya presented the Committed Funds Balance Review for 2016-2017 at the same time as the Budget Review.

5.4. Reasons for Assigned & Unassigned Ending Balances Above Minimum Recommended Reserves 2016-2017 (Ed Code 42127) (a)(2)(B)

Tonya explained that the board request for a 17% reserve is larger than the state requirement of 5%. Each year Tonya has to justify why it exceeds the state minimum by filing this worksheet. The board must approve the Resolution as well.

The Public Hearing for 5.2. – 5.4. adjourned at 5:13 p.m.

6. EDUCATION

- 6.1. Character Counts Kids for May 2016 – Kadie Jacobs & Emmeline Clark
Recommendation: For Information
- 6.2. Student of the Month for May 2016 – Nathan Shrader
Recommendation: For Information

- 6.3. California Physical Fitness Reports – Spring 2016
Recommendation: For Information
- 6.4. Projected Enrollment Numbers for 2016-2017 School Year
Recommendation: For Information
- 6.5. Consideration of Resolution No. 2015-2016-06-01 Textbook Adoption, Instructional Materials Fund Realignment Program 2016-2017 School Year
Motion to Approve: Nathan Nutting
Second: Tim Hoffman-Brady
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 6.6. Consideration of Approval of Resolution No. 2015-2016-06-02 In the Matter of Calling a General District Election
Motion to Approve: Nathan Nutting
Second: Tim Hoffman-Brady
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 6.7. 8th Grade Honor Guard Selection Letter – Wendy Gast
Recommendation: For Information

Wendy spoke passionately about the fact that she has had four students go through our school. Wendy felt that the school has played a huge role in shaping her children into good students and citizens. Wendy explained that she has nothing to gain by bringing this issue to our attention as Victoria is her youngest. Wendy appreciates all that Dan and the teachers have done to help Victoria along the way. Victoria has worked hard to keep her grades up as it has been a struggle for her at times. Victoria has also been on the honor roll constantly, Student Council and every sport. However when it came time to pick honor guard participants Victoria was not chosen. It appears that at that one point in time other students ranked higher. Wendy feels that when choosing honor guards the school should make a decision that considers a well-rounded student and considers all the years and their grades up to that point. Victoria has now struggled with her self-esteem feeling like once again she is not good enough. This is an issue she had dealt with in the past when working through learning difficulties. Wendy felt it was especially sensitive because Victoria was the only girl in the class that was not chosen. Wendy also felt that it was unfair that one of the guards chosen had only been attending our school for a short time and should not have been considered over Victoria's accomplishments in all the years for the future.

Dan confirmed that Wendy had made valid points. Dan agreed that this is the way the process has always been done and he inherited it. Dan apologized that Wendy felt like he was not listening. Dan assured her that he was listening and was sorry for the way the situation turned out. Dan expressed that it was too late to reverse the decision but that the topic should be discussed with the upper grade teachers.

Jeff reiterated that he heard Wendy asking for the criteria to be reconsidered because otherwise it might be possible to overlook a very valuable contributor in that class.

Nathan suggested that perhaps something like 6 guards are selected by grades and 2 are elected by the teachers.

Eli suggested we look into a discussion to consider the criteria and overall achievement of the student.

Angie Vermillion stated that if a student moves from another school it does not negate what they have accomplished before coming to Twain Harte. Angie felt like that was an unfair way to choose as well.

Eli confirmed that the school cannot overlook that a student's CUM file follows them throughout their education. Eli stated that the board agrees just because a child moves does not mean that they have not been a good student worthy of this honor. Their own history must also be considered.

Wendy conceded that she should not have said that. Wendy explained that that was not her main point. Wendy suggested that an accumulative GPA should be considered instead.

Larry Gold explained that it would be difficult to consider accumulative GPA because letter grades start at different age levels depending on the school.

Wendie Roberts feels that the collective response of parents is that graduation is too big of a deal.

Tim shared that he may personally agree, but the community support of graduation is huge and the impact it has on the children is not to be overlooked.

Eli suggested that Dan spearhead the discussion to find a way to be consistent and fair in coming years. Eli confirmed that he sees both sides of the discussion but it should be looked at for the future. Eli asked Dan to work with parents and teachers to come up with a procedure that we put in writing for the future.

Dan agreed that he would work on it.

Wendy questioned how the Wall of Fame students are chosen.

Dan explained that it is a vote amongst the staff for what children have risen to the top. Ultimately, Dan makes the decision. Dan looks in the student files and compares and eliminates them one by one.

Tim stated that as a father of five daughter's he could empathize with Wendy. A girl being left out at that age is heartbreaking.

Eli thanked Wendy for bringing this concern to the board.

Wendy thanked the board for listening. Wendy once again stated that she has appreciated the school and all of its efforts with her children over the years.

Items 6.8. – 6.11. were voted on at the same time.

- 6.8. Board Policy Update: Consideration of AR 4030 Nondiscrimination In Employment (Administrative Regulation) First reading and possible waiver of second reading with approval.
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 6.9. Board Policy Update: Consideration of BP 4030 Nondiscrimination In Employment (Board Policy) First reading and possible waiver of second reading with approval.
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 6.10. Board Policy Update: Consideration of AR 5131.4 Student Disturbances (Administrative Regulation) First reading and possible waiver of second reading with approval.
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 6.11. Board Policy Update: Consideration of BP 5131.4 Student Disturbances (Board Policy) First reading and possible waiver of second reading with approval.
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

7. FISCAL SERVICES

Items 7.1. – 7.3. were voted on at the same time.

- 7.1. MOU w/ Byron C. Smith Legal Services 2016-2017
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

- 7.2. MOU w/ Mandated Cost Claim Preparation Services 2016-2017
 Motion to Approve: Tim Hoffman-Brady
 Second: Nathan Nutting
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 7.3. MOU w/ TCSOS Technology Support Services 2016-2017
 Motion to Approve: Tim Hoffman-Brady
 Second: Nathan Nutting
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 7.4. Fall Consolidated Application
 Motion to Approve: Tim Hoffman-Brady
 Second: Nathan Nutting
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Tim inquired if the summer projects are progressing.

Jeff said that projects are sitting with DSA for approval at this point. Jeff explained that the fire system should be complete before school starts but there will likely be construction going on during school for the other projects.

- 7.5. Review of 5 Year Developer Fee Accounting
 Recommendation: For Information
- 7.6. Resolution No. 2015-2016-06-03 The Governing Board's Consideration of and Possible Adoption of Resolution in Which the Governing Board authorizes Administration to Notify Designated Public Agencies as Required by Education Code Section 1747.5 and 17464 of Governing Board's Intent to Sell the Pinecrest School Site.
 Motion to Approve: Tim Hoffman-Brady
 Second: Nathan Nutting
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 7.7. Local Control Accountability Plan Review 2016-2017
 No Action, For Discussion
- 7.8. Consideration of Approval to Allow Superintendent to Make Intermittent Changes to the LCAP Without Board Approval
 Motion to Approve: Nathan Nutting
 Second: Tim Hoffman-Brady
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 7.9. Financial Budget Review 2016-2017
 No Action, For Discussion
- 7.10. Consideration of Resolution No. 2015-2016-06-04 In the Matter of Committed Funds Balance
 No Action, For Discussion
- 7.11. Reasons for Assigned & Unassigned Ending Balances Above Minimum Recommended Reserves 2016-2017 (Ed Code 42127) (a)(2)(B)
 No Action, For Discussion
- 7.12. Consideration of Resolution No. 2015-2016-06-05 In the Matter of the Education Protection Account, Expenditure of Funds for Teacher Salaries
 Motion to Approve: Tim Hoffman-Brady
 Second: Nathan Nutting
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 7.13. Educator Effectiveness Budget & Plan for School Years: 2015-2018
 As discussed and approved at 1/20/16 board meeting. Motion will be for 2nd and final approval.
 Motion to Approve: Tim Hoffman-Brady
 Second: Nathan Nutting
 Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

8. PERSONNEL

Items 8.1. – 8.13. were voted on at the same time.

- 8.1. Consideration of Approval of Certificated Contract – Molly Rose, Prob II
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.2. Consideration of Approval of Certificated Contract – Linda Gnipp, Prob I
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.3. Consideration of Approval of Classified Contract – Wendy Scott, Cafeteria Cook I
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.4. Consideration of Approval of Classified Contract – Denise Bengard, Bus Driver
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.5. Consideration of Approval of Classified Contract – Denise Bengard, Yard Duty
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.6. Consideration of Approval of Classified Contract – Christie Gilliatt, Yard Duty
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.7. Consideration of Approval of Classified Contract – Erika Giambruno, Yard Duty
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.8. Consideration of Approval of Classified Contract – Angela Rodriguez, Yard Duty
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.9. Consideration of Approval of IST Participating Teacher Representative Contract 2016-2017, \$400 Stipend – Becky Berry
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.10. Consideration of Approval of IST Facilitator Contract 2016-2017, \$600 Stipend – Kathleen Olsen
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.11. Consideration of Approval of Athletic Director 2016-2017, \$1,625 Stipend – Larry Gold
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.12. Consideration of Approval of Cross Country Coach 2016-2017, \$900 Stipend – Larry Gold
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.13. Consideration of Approval of Girls Basketball Coach 2016-2017, \$1,230 Stipend
Larry Gold – 6th Grade, Claude Parcon – 7th Grade, Noel Rathmel – 8th Grade
Motion to Approve: Tim Hoffman-Brady
Second: Nathan Nutting
Vote: 3 Ayes, 0 Noes, 0 Absent, 0 Abstentions

9. REPORTS

9.1. Administration Reports

Dan explained that the ALICE training took place on the day after school ended. It was a very productive day. The Sonora PD came and helped with the training.

The staff said goodbye to Mike Calbert at the appreciation luncheon that PATHS put on. We will miss him!

Summer projects in full swing- carpets cleaned, tile waxed, getting new staff ready to go, etc.

Jeff Prop 39 energy audit complete and the report came back. The changes that were requested are being revised. Highlands Energy will then send it to the state and we can start spending the money. HVAC and lighting upgrades are a major focus.

9.2. Staff Reports

Larry Gold questioned why only some of the PROB II's were on the agenda. Tonya explained that some went to the last meeting.

9.3. Board Member Reports

Tim mentioned that he was happy to see that coaching stipends are now closer to the county average.

9.4. Enrollment Report as of June 2, 2016 – 255

The Public Session was adjourned at 5:54 p.m. and the Board immediately went into Closed Session.

CLOSED SESSION

10. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

10.1. Update on Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Subdivision (b) of Section 54956.9: 1 Potential Case

10.2. Public Employee Performance Evaluation: Certificated Administration, Principal

10.3. Adjourn to Public Session – Report Action Taken

The Closed Session was adjourned at 6:26 p.m. and the Board immediately returned to Public Session.

No action to report.

11. ADJOURNMENT

The Public Session was adjourned at 6:26 p.m.

Eli Wingo, President

Jeff Winfield, Superintendent

Date

**Next Regular Meeting of the Board of Education
Wednesday June 29, 2016
Upper Campus Study Hall, Twain Harte School**

**Agenda material may be reviewed at the District Office
22997 Joaquin Gully Road, Suite G, Twain Harte, California,
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat. Notice given to each Board Member.

In compliance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772 for assistance. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable arrangements to ensure accessibility to this public meeting.

