

**TWAIN HARTE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BOARD MEETING MINUTES**

**Board Room – District Office**

18995 Twain Harte Drive  
Twain Harte, CA 95383

**WEDNESDAY, February 18, 2015 at 4:00 p.m.**

Board President, Ronda Bailey opened the public session at 4:00 p.m.

**1. CALL TO ORDER**

- 1.1. Flag Salute
- 1.2. Roll Call

Members Present:

Eli Wingo  
Lisa Brady  
Nathan Nutting  
Ronda Bailey  
Tim Hoffman-Brady

Administrators Present:

Jeff Winfield, Superintendent  
Dan Mayers, Principal  
Tonya Midget, CBO

Employees Present:

Michelle Dake, Administrative Specialist II  
Daisi Kepner, Administrative Specialist I

1.3. Agenda Review and Adoption

Motion to approve: Eli Wingo

Second: Tim Hoffman-Brady

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

**2. COMMENTS FROM THE PUBLIC**

Vicki Young brought up her concerns with cyber-bullying. Vicki is concerned about the school handbook having specific guidelines. Dan addressed the issue by saying there is a state law in place that passed last year that addresses electronic bullying. He also clarified that it is already in our handbook and the issue is now subject to suspension/expulsion.

Mark Pradenas brought up a concern that a student was accepted into our upper campus with major discipline problems/expulsion in the past. Mark felt the student was the main instigator in the “Fight Club” instance that happened on campus. Dan clarified that the child had not been expelled in the past and he was accepted because he fell into our jurisdiction. However, the student is no longer attending our school.

**3. COMMENTS FROM BOARD MEMBERS**

Tim inquired about when the students will begin testing this year. Dan clarified that Smarter Balance Assessment is coming up at the end of May. It is an online testing format. Students will do a practice test that then reports back to the teachers. This will help teachers accurately determine where a student’s baseline is and where they need help.

Tim inquired about when we would hear the governor’s proposed budget. Tonya said she would follow up on the issue and get back to the board.

Tim wanted to discuss spending the Hardship Grant money. Jeff said he would meet with Tim to discuss. The architect has a contract ready to be signed.

#### 4. CONSENT CALENDAR

##### 4.1. Minutes:

##### 4.1.1. January 21, 2015 Minutes

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

##### 4.2. Warrants to February 6, 2015

Motion to approve: Tim Hoffman-Brady

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

#### 5. BOARD OF EDUCATION

##### 5.1. Proposed Board Meeting Date Changes

Motion to approve: Eli Wingo

Second: Tim Hoffman-Brady

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

#### 6. REPORTS

##### 6.1. Administration Report

Dan was pleased we participated in the Every Student Succeeds Breakfast. Mariah Mathis was unanimously voted upon and it was great to recognize her for overcoming challenges.

Mary Bickley took kids to Math Counts Competition for the first time this year. The school will be starting a new Math Counts Club and Mary already has a meet scheduled for next year. Mary is also working with the kids on the Spelling Bee. Mary emphasized that both of these competitions are set up in a non-threatening way that encourages growth.

Dan mentioned the Staff Meeting. One of the main topics of discussion was what technology devices we could have our students begin to use in school. Dan wants to make sure that the teachers have a plan and have training available to them.

Dan stated he will have LCAP ready at the next Board Meeting. The school will be looking for input from parents and teachers.

Anti-Bullying Summit being held at Columbia College. The school will be taking the 7<sup>th</sup> Graders again this year.

Jeff discussed the New District Office location and the progress of moving the office.

Brenda Brunolli did write the Freezer Project Grant and the school did receive the money. The state architect is now reviewing the plans to build a structure to place over it. Ron Wurz was able to find a local state engineer to help. All the paperwork has been submitted and the school is now waiting for an approval to come back.

Jeff addressed a question from Tim on the paving project progress. Jeff has the fee approval contract for Tim to sign so the architect can go forward. The architect was able to use a lot of previous data as well as walking the property. Now the architect is ready to get started with the bid process.

##### 6.2. Student Council Report

The Student Council sold 110 Candy Grams over the last two weeks. Last Friday they had a dance and they sold about 50 tickets.

##### 6.3. Faculty Report

Kim Knowles shared that TK/Kindergarten walked to the post office to mail special Valentine's Day cards. They also celebrated the 100<sup>th</sup> day of school and even ended up in the newspaper. Kindergarten will celebrate Chinese New Year on Friday with a parade and activities.

Guest readers will be coming on March 2 to celebrate Dr. Seuss's birthday.

The second drive for Box Tops made a lot of money for the Treehouse Program. Kim Knowles' class won the pizza party prize.

Kimberlie Ballard would like to suggest putting up a NO SMOKING sign by the propane tank. Since the trash pick-up program has begun they have found many cigarette butts near it.

Teachers have noticed and appreciated the beautiful new chairs in the main office.

Kindergarten is doing a special fundraiser for Elijah Mainville. Letters were sent home to suggest parents give an allowance for doing chores and then encourage them to donate to community causes like this. Dan will be adding this cause to the weekly newsletter.

Tom Dunlap wanted to thank the negotiators team, on behalf of the teachers, for their time, efforts, and place on the agenda.

Tom also wanted to state that personally he feels it is important that a school offer Summer School as an option. Mary Bickley suggested that this might be a good opportunity to introduce children to the new Chromebooks as well as giving them a chance to run these new systems themselves. Mary expressed that some children in a classroom setting are not able to absorb as much information, but they have the chance to excel in a smaller setting like Summer School. Mary feels Summer School gives them a chance to fill in some basic gaps that they do not get to address in a regular school year.

Mary also thanked Tim, Kathleen Olsen, and the FFEE for contributing donations to the 8<sup>th</sup> Grade Referral Reward Trip. Mary feels kids should be rewarded for their success and feel the loss when they do the wrong thing. There needs to be a big reward for the kids that have chosen to do the right thing and did not get any referrals. Mary is taking the kids zip-lining next week during the regular school day. On the way home they will stop and make pizzas at her house for dinner.

Sports-a-thon coming up March 3<sup>rd</sup>.

There were inquiries into the Status of Telele Lodge for the 8<sup>th</sup> Grade Graduation Dance at the end of May. Jeff explained that we are in negotiations for the property. Jeff will follow up with Mary Bickley closer to the date.

Kimberlie Ballard wanted to thank the Board for the time and effort spent in negotiations.

CSEA also wanted to thank the Board for their time and effort spent in negotiations.

#### 6.4. PATHS Report

Vicki Young is having problems getting people involved with PATHS. PATHS is going forward with a new fundraiser. They will be selling material re-usable bags. They are also looking to incorporate a "Color Run." This is a fundraiser where people run and at different points in the race they have colored dye thrown on them.

The Staff Appreciation Lunch will be held on May 20<sup>th</sup>.

#### 6.5. F.F.E.E. Report

F.F.E.E. just did two emergency grants to Mary Bickley for the Referral Reward Trip, and \$200 to Larry Gold for the Celtic Faire.

#### 6.6. Enrollment Report as of February 11, 2015 Twain Harte School - 278

### 7. FISCAL SERVICES

#### 7.1. First Interim Report – Notification of Approval

### 8. PERSONNEL

#### 8.1. THFT Disclosure Statement

Recommendation: For Approval

Motion to approve: Eli Wingo

Second: Ronda Bailey

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

- 8.2. THFT Tentative Agreement  
Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Ronda Bailey  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.3. CSEA Disclosure Statement  
Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Ronda Bailey  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.4. CSEA Tentative Agreement  
Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Ronda Bailey  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.5. Appointment of Volleyball Coaches  
Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Nathan Nutting  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions
- 8.6. Title I/Special Education Paraprofessional – 1.5 Additional Hours – Cheryl Sharp  
Recommendation: For Approval  
Motion to approve: Eli Wingo  
Second: Nathan Nutting  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

## 9. EDUCATION

### 9.1. Consideration of No Summer School for 2015

- Recommendation: For Approval
- Motion to approve: Not Approved, tabled for discussion at next Board Meeting.
- Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Jeff said the school will consider Summer School. Jeff requested it be put on the next agenda to discuss. In the meantime the District will look into the cost of lunch and transportation requirements. In the past Summer School was targeted towards remedial students or those that needed it to be passed to the next grade level. Tom Dunlap said there is no current proposal at this time but he is glad it will be discussed. Dan said we can recommend it to parents with children facing issues or that teachers feel need to be nominated. Dan agrees we should meet and discuss it. Eli motioned to table this issue. Eli also stated that he took Summer School himself and found it very beneficial. Kathleen Olsen offered that Cal-State may be able to help off-set some of that cost. There are teachers that she could place that would not be paid by the school but rather by the Cal-State Program.

### 9.2. Student and Character Count Kids of the Month for January 2015

### 9.3. Joleen Jacobs – Climate Survey Report

Joleen presented the Safe School Ambassador Program Report. Joleen has been building relationships with the students and collecting information from the parents. Joleen received 88 surveys back. This was a big improvement over the 11 surveys we received last time.

- Most parents feel the school is clean and cared for. Trash and the care of the gym were the only concerns. Joleen coordinated a trash pick-up program and it is making a difference!
- Parents would like to see the trophy cases filled. Joleen has scheduled teachers to fill one each until the end of the year. Joleen has also spoken to Dan about getting trophies up for the children to see what we have earned in the past.
- Hot Topic of Bullying. Joleen read the definition from the handbook. Parents did respond that they feel it will be dealt with if bullying happens.
- There were many responses from both the students and parents appreciating their teachers and the school in general. It was very encouraging.

-Joleen would like to see this program continue into a student led program. Joleen would like to see Student Ambassadors that would be willing to take the lead with their peers. Joleen also introduced a spreadsheet to track encounters with children so she and the teachers can follow up.

Kathleen Olson would like to see the perspective of parents and teachers on whether or not they feel kids are being disciplined.

Jeff, Dan and Joleen will discuss whether or not the log should be handed down to the teachers. Teachers are in agreement that they would like to be included in seeing the logs.

Dan addressed concerns about locking the gates on campus. The school did consider locking the gates but then we had to re-evaluate because of lock down procedures changing. Closing the one gate does not solve the program of people getting onto our campus. Joleen suggested a sign be put on the gate. Dan suggested looking into a self-locking gate. Eli suggested we follow up on the gate and sign ideas.

Kathleen Olsen suggested that we re-evaluate maintenance shifts.

Kathleen suggested renovating the gym bathrooms first before anything else.

Kathleen also complimented Dan on the email regarding the children that could not attend the dance. Teachers felt like it was great communication.

Joleen suggested new rugs outside the gym to help with the cleanliness.

#### 9.4. Discussion Concerning School Wide Discipline Procedures

Kathleen Olsen wanted to make sure the school is still considering and evaluating our handbook procedures. Kathleen wants to make sure we clarify procedural steps for handling discipline. Eli emphasized that we need to recognize that this will not happen overnight but we are working towards it. Joleen stated she would like to see the survey results put up on the website. Kathleen stated she would like to see this continue to be on the agenda for discussion.

The public session was closed at 5:39 p.m. and they immediately went in to the closed session.

#### **CLOSED SESSION: 5:39 p.m.**

#### 10. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

10.1. Public Employee Discipline/Dismissal/Release/Resignation (Gov. Code 54957.7)  
Resignation: Certified Staff

10.2. Conference with Labor Negotiator, Jeff Winfield, regarding THFT and CSEA

10.3. Update on Conference with Real Property Negotiator (Gov. Code 54956.8)

#### 11. ADJOURNMENT: The board meeting adjourned at 6:15 p.m.

Motion to approve: Ronda Bailey

Second: Eli Wingo

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

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Ronda Bailey, President

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Jeff Winfield, Superintendent

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Date

**Next Regular Meeting of the Board of Education  
Wednesday, March 4, 2015  
Board Meeting Room**

**Agenda material may be reviewed at the District Office.  
22997 Joaquin Gully Road, Suite G, Twain Harte, California,  
between the hours of 7:30 a.m. – 4:00 p.m.**

Agenda posted at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat. Notice given to each Board Member.

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.