

**TWAIN HARTE SCHOOL DISTRICT  
BOARD OF EDUCATION TRUSTEES**

**BOARD MEETING MINUTES**

**Located At:**

Twain Harte School  
18815 Manzanita Drive  
Twain Harte, CA 95383  
Board Room #20

**WEDNESDAY, DECEMBER 9, 2015 at 4:00 p.m.**

The Public Session began at 4:05 p.m.

**PUBLIC SESSION**

**1. CALL TO ORDER**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present:	Lisa Brady Tim Hoffman-Brady Nathan Nutting Eli Wingo
Members Absent:	Ronda Bailey
Administration Present:	Jeff Winfield, Superintendent Dan Mayers, Principal Tonya Midget, CBO

1.3. Agenda Review and Adoption

Motion to Approve: Tim Hoffman-Brady  
Second: Lisa Brady  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

**2. COMMENTS FROM THE PUBLIC**

*(The public may address the Board on any matter pertaining to the district that is not on the agenda.)*

No comments from the public.

**3. BOARD OF EDUCATION – REORGANIZATION**

- 3.1. Election of the President
- 3.2. Election of the Clerk

Tim Hoffman-Brady nominated Eli Wingo for Board President and Lisa Brady for Board Clerk.

Motion to Approve: Tim Hoffman-Brady  
Second: Nathan Nutting  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

3.3. Establish Dates, Times, and Locations for Board Meetings in 2016

Motion to Approve: Nathan Nutting  
Second: Lisa Brady  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

3.4. District Authorized Document Signers for 2016

Motion to Approve: Tim Hoffman-Brady  
Second: Lisa Brady  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

**4. CONSENT AGENDA**

*(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)*

- 4.1. Minutes:
  - 4.1.1. November 18, 2015
- 4.2. Warrants to November 19, 2015
  - Motion to Approve: Tim Hoffman-Brady
  - Second: Nathan Nutting
  - Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

## 5. DISCUSSION / ACTION ITEMS

- 5.1. MOU with Healthy Kids – WestEd
  - Recommendation: For Approval
  - Motion to Approve: Lisa Brady
  - Second: Nathan Nutting
  - Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions
- 5.2. Resolution 2015-2016-12-01: Resolution in Support of Fixing the Reserve Cap
  - Recommendation: For Approval
  - Motion to Approve: Tim Hoffman-Brady
  - Second: Nathan Nutting
  - Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions
- 5.3. Recycling Program Update
  - Recommendation: For Discussion

The board directed staff to purchase needed bins and larger containers to collect paper recycling waste for weekly pick-up by Waste Management. Teachers will recycle and students will dump in the copier room a few days a week. Then maintenance will take the cans out to the yard to be picked up once a week.

- 5.4. Revisit the recommendations for the Pinecrest School Campus
  - Recommendation: For Discussion

Dee Martin from the Strawberry Fire District came to discuss that they are interested in purchasing the property as a Media Events Center. They have verified that they are a State Agency. Dee requested that the Strawberry Fire District be kept informed as things progress.

- 5.5. Consideration of Insurance Assisted Retirement Benefits Policy – Board Policy # BP 4117/4217/4317 This is the 1<sup>st</sup> reading of this policy, and action may be taken if the Board so chooses. The Board may motion to waive the 2<sup>nd</sup> reading and approve the policy.
  - Recommendation: For Discussion/Approval

The board chose to waive the 2<sup>nd</sup> reading and approve the board policy.

- Motion to Approve: Lisa Brady
- Second: Tim Hoffman-Brady
- Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

## 6. FISCAL SERVICES

- 6.1. First Interim Report
  - Recommendation: For Approval
  - Motion to Approve: Tim Hoffman-Brady
  - Second: Nathan Nutting
  - Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

## 7. PERSONNEL

- 7.1. Consideration of Approval of Classified Employee Contract – Justin Prosser
  - Recommendation: For Approval
- 7.2. Consideration of Approval of Classified Employee Contract – Brenda Wyatt
  - Recommendation: For Approval

7.1. and 7.2. were voted on at the same time.

- Motion to Approve: Tim Hoffman-Brady
- Second: Nathan Nutting
- Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstentions

## 8. EDUCATION

- 8.1. Character Counts Kids for November 2015 – Henry Anderson & Ethan Thompson  
Recommendation: For Information
- 8.2. Student of the Month for November 2015 – Victoria Young  
Recommendation: For Information

## 9. REPORTS

### 9.1. Administration Reports

Dan spoke about the State Capitol trip going well.

There was an Honor Roll Trip for fifty of our 6-8<sup>th</sup> Graders to the Ice Skating Rink.

The process for the ELA Adoption has started with three of our teachers on the committee.

This coming Friday will be a ski trip weather permitting.

Next week there is a Talent Show, dance, assemblies and then into the break.

### 9.2. Board Member Reports

Jeff spoke about continuing to make progress with the list of projects. Dan is working on the logo for the cafeteria tables. Once approved it will be an 8 week process.

Mall update: The lighting technician has drawn up plans and Ron is getting bids for painting. Then we will discuss whether we want to go forward with building a wall for storage. A solution for hanging lost and found items needs to be considered. Several parents would like it outside where it is more accessible and visible. The wall mural will not be touched.

Kathleen Olsen wanted to thank Denise for organizing the bus for the parade. Our school won first place!

Kimberlie Ballard and Kim Hartwig are going to see a play, the Littlest Pirate.

Thanks to Lindsey for organizing the Christmas party this year. Everyone had a great time.

Primary grades have been enjoying the Christmas art opportunities and the Elves Workshop.

Next week 8<sup>th</sup> grade Buddies will be making gingerbread houses.

Teachers would like a response to the Sunshine they submitted. Jeff said the District will respond.

Spirit week next week and Wendie Roberts will get some photos of the students.

### 9.3. Enrollment Report as of December 1, 2015 – 268

The Public Session was adjourned at 4:52 p.m. and the board immediately went into Closed Session.

## CLOSED SESSION

### 10. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

- 10.1. Resolution to Place Employee on Thirty-Nine (39) Month Reemployment List  
(Ed. Code 45195) Resolution No. 2015-2016-12-02
- 10.2. Report on Probationary Staff meeting District standards.
- 10.3. Adjourn to Public Session

The Closed Session was adjourned at 5:20 p.m. and the board immediately went into Public Session.

Action to Report: Employee was placed on Thirty-Nine (39) Month Reemployment List.

## 11. ADJOURNMENT

The Public Session was adjourned at 5:20 p.m.

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Eli Wingo, President

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Jeff Winfield, Superintendent

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Date

**Next Regular Meeting of the Board of Education  
Wednesday February 17, 2016  
Rm #20 at Twain Harte School**

**Agenda material may be reviewed at the District Office  
22997 Joaquin Gully Road, Suite G, Twain Harte, California,  
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat. Notice given to each Board Member.

In accordance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable accommodations to ensure accessibility to this public meeting.