

**TWAIN HARTE SCHOOL DISTRICT
BOARD OF EDUCATION TRUSTEES**

BOARD MEETING MINUTES

Located At:

Twain Harte School
22974 Twain Harte Drive
Twain Harte, CA 95383
Upper Campus Study Hall

MONDAY, OCTOBER 17, 2016 at 4:00 p.m.

The Public Session began at 4:00 p.m.

PUBLIC SESSION

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present:	Member Eli Wingo Member Lisa Brady Member Tim Hoffman-Brady
Members Absent:	Member Nathan Nutting Member Ronda Bailey
Administration Present:	Mr. Rick Hennes, Superintendent Mr. Dan Mayers, Principal Mrs. Daisi Kepner, Administrative Specialist
Administration Absent:	Mrs. Tonya Midget, CBO

1.3. Agenda Review & Adoption

Motion to Approve: Lisa Brady

Second: Tim Hoffman-Brady

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

Members Brady, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

2. COMMENTS FROM THE PUBLIC

(The public may address the Board on any matter pertaining to the district that is not on the agenda.)

Ms. Kellee Leamy spoke on behalf of PATHS. They are putting on a carnival on Halloween day from 3:00 – 5:00 p.m. in the gym. They will be serving all food in the mall area. A small admission price will be charged at the door. All games are free once you pay to get in. Food will include pizza, popcorn, caramel apples and the cake walk.

Principal Mayers also mentioned that the newspaper will be featuring that the Halloween Parade is over 50+ years old.

3. REPORTS

3.1. Superintendent Report – Update/Discussion on modernization projects.

Superintendent Hennes asked MOT Director Wurz to attend the meeting in order to discuss the Fire Alarm Project and be available for questions on the proposed modernization projects. Superintendent Hennes recommended that the District Office be relocated to Room #21, with a designated meeting/board room relocated to Portable #12. The band room will be consolidated to one room. Mr. Andy Flies (Aspen Street Architects) will attend the next board meeting in order to give a presentation and do a walkthrough in the actual space. Superintendent Hennes explained that we pay \$800 a month in rent for the current District Office. The current situation does not offer any privacy. Not only is it a good idea to relocate back on the campus for convenience but also because it will eliminate this cost. There will need to be some construction/cosmetic changes to both Room #21 and Portable #12. The infrastructure already lends itself to two private offices. However, the cost will be minimal compared to that of purchasing a

new portable or building elsewhere on campus. The District does have money set aside in the budget to cover these costs. The Board was in agreement that this is a good plan. We will move forward with the presentation and tour at the next board meeting.

Superintendent Hennes also briefly discussed the following projects in progress:

The level of the gym restroom floors are not ADA compliant so that will need to be done at the time of the upper campus bathroom renovation. He recommends that we consider keeping outside access to the public restrooms so that during board meetings and such the gym does not have to be open while unattended.

The lower campus bathroom renovation will encompass relocating a storage closet to gain more space in both bathrooms. During this time the floor leading into school office from the front entrance will also be replaced as several tiles are cracked, mismatched and peeling up. If there is enough money in the budget then we will consider replacing the cafeteria floor as well. These will be summer projects for 2017.

Member Brady inquired about a previous email from Superintendent Hennes regarding replacing HVAC systems and asked him to explain further.

The District plans to use Prop 39 funds to replace existing HVAC systems. (One in the office of the lower campus and all of the HVAC systems in the upper campus.) Since the roof will be affected in this process it makes sense to consider replacing the roofs at this time as well. They need to be done in the near future as we are already experiencing leaks, some of which are believed to be from the fire alarm system installation.

A Kindergarten playground upgrade is in process which will connect to current downspouts and run new drain lines underground. A four foot fencing system with gates will also be installed in that area. These projects will come out of the deferred maintenance fund. We are hoping to see these projects finished in next 4-6 weeks.

The obsolete Dodge Van has been hauled off of the school campus. It was sold for \$1.00.

President Wingo inquired of MOT Director Wurz if he had investigated the leaks to see if the construction company was responsible.

MOT Director Wurz explained that we have been experiencing leaks in the roof of the upper campus building since Cable Links Construction installed the fire alarm system. There are a couple of areas that he has identified where the conduit was run through a hole that penetrated the roof. He was even able to see daylight through one of the areas that is leaking. He will be inspecting other areas that have been reported and then speaking with Cable Links Construction about repairing the damage.

President Wingo stressed that this should be a top priority and that he would like MOT Director Wurz to look into it right away.

MOT Director Wurz also shared that the fire alarm system training will take place tomorrow. MOT Director Wurz, maintenance Mr. Prosser, Principal Mayers and the school secretary Ms. Cross will be the core group of employees that are trained and given access to make changes in the system. MOT Director Wurz stated that the information would then be filtered down so others would know what to expect.

President Wingo asked that MOT Director Wurz let him know whether an alarm in one building would trigger the alarm in the other building or if they operated independently from each other. MOT Director Wurz replied that he would inquire at the training and get back to President Wingo.

3.2. Board Member Reports

- Character Counts Kids for September 2016 – Aiden Foiada & Ethan Thompson
- Student of the Month for September 2016 – Kaila Lurendez
- Challenge Day – Nathan Nutting, Board Member

Challenge Day has been postponed until November as Member Nutting was unable to attend the meeting. The public had no comments or questions about postponing this item.

3.3. Principal Report

Principal Mayers issued a list of recent and upcoming events.

K-2nd Grade “Centers of Excellence” are now in place. Students are given a half hour of small group instruction. This allows children that are behind grade level to get the help they need and kids that are at or above grade level to have a chance to be challenged. Ms. Olsen, Ms. Roberts and Paraprofessionals are all involved in the groups.

The new ELA Curriculums for Grades K-5 are here and being used in the classrooms.

50 more iPads have arrived making our device to student ratio for 2-8th Grades 1-1!

Wifi has also been added to the gym.

The new wrestling mats arrived just in time for the season to start.

Parent conferences went well last week. The teachers did a great job and were pleased with the high turnout.

3.4. Staff Reports

Ms. Molly Rose presented on behalf of the teaching staff:

Ms. Rose shared that the LCAP budget including field trip costs this year has been very helpful. Teachers appreciate the funds being set aside for this purpose.

Teachers appreciate the Arts Alliance opportunity and are looking forward to booking their projects.

Mr. Brown is grateful for the Scholastic magazines in Math and Science. They are a wonderful tool.

4th, and 6-8th Grades are participating in the Read-A-Loud. 4th Grade has been connecting via Skype to other classes participating in the program.

Ms. DeMars is enjoying the Newspapers for Education program donated by the Union Democrat.

Red Ribbon and Spirit Week are both coming up next week.

The 8th Grade Fundraiser raised \$800 at the Car Wash yesterday even in the rain!

The 8th Grade Harvest Breakfast Fundraiser is scheduled for Saturday, November 5th.

Ms. Bickley will be taking her students to make candy canes in Columbia as a special field trip this year.

Local prisoners will be coming to talk about “life choices” with 7 & 8th Graders as an outreach project.

1st & 8th Grade Buddies will be taking a Fall walk on the old railroad grade on October 20th.

Ms. Rose wanted to acknowledge how much she appreciates all of the classroom support she has. She has two vision aides and two classroom aides that rotate in and out depending on the day. She also appreciates Ms. Bannwarth who is always willing to help and two consistent parent volunteers that come in as well. The staff has enjoyed the training that they have been able to receive from Ms. Charlotte Knox. Her suggestions and recommendations have been very helpful. Ms. Rose is thankful for the purchases that have come as a result. She appreciates all of the support!

3.5. Enrollment Report - 255, Please see breakdown by grade.

4. CONSENT AGENDA

(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)

4.1. Minutes from September 14, 2016

4.2. Warrants up to September 29, 2016

4.3. Williams Uniform Complaint Quarterly Report – October 2016

4.4. Consideration of Injury & Illness Prevention Program Update

4.5. Consideration of Disposal of Obsolete Materials – ELA Curriculum & Wrestling Mats

4.6. Consideration of Approval of Classified Short-Term Contract – Cheryl Sharp, Paraprofessional

4.7. Consideration of Appointment of Wrestling Coach, \$1,230 Stipend – Michael Baldwin

4.8. MOU w/ Foothill-Sierra Pest Control to Provide Pest Control Services, \$1,200 per year total

4.9. MOU w/ TCOE for Sharing the Referee Pool that Provides Athletic Referee Services

4.10. MOU w/ Tuolumne County Arts Alliance to Provide Arts Education Consulting, \$3,684 total

4.11. MOU w/ Olsen Excavating & Grading to Provide Snow Plowing Services

Motion to Approve: Lisa Brady

Second: Tim Hoffman-Brady

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstentions

Members Brady, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

5. EDUCATION

- 5.1. Board Policy Update: Consideration of BP/AR 1240 Volunteer Assistance
Recommendation: First Reading before the Board
- 5.2. Board Policy Update: Consideration of AR/E 4112.5 Criminal Record Check
Recommendation: First Reading before the Board
- 5.3. Board Policy Update: Consideration of BP 5030 Student Wellness
Recommendation: First Reading before the Board
- 5.4. Board Policy Update: Consideration of BP 5111.1 District Residency
Recommendation: First Reading before the Board
- 5.5. Board Policy Update: Consideration of BP/AR 5117 Interdistrict Attendance
Recommendation: First Reading before the Board

President Wingo specified that he would like the Board to see the previous policies with “strike-outs” in place so they would be aware of what changes are being made. President Wingo asked Mrs. Kepner to send the copies out before the next board meeting so the Board would have time to review them and be prepared for the second reading. Mrs. Kepner agreed. President Wingo stressed that his main concern was the BP/AR 1240 as he is aware we have a large group of active parent volunteers and he wants to make sure that they are not somehow excluded from being welcome.

Superintendent Hennes explained that this policy specifies that a parent volunteer would not need to be fingerprinted as long as they are under the direct supervision of a staff member. Therefore, fingerprints are only necessary for overnight field trips or in a situation where a parent would lead a group on their own such as the Yosemite field trip.

Superintendent Hennes went on to explain some details about the above policies:

BP/AR 1240 has already been reviewed and edited by Mr. Byron Smith, our attorney.

BP 5030 on Student Wellness needs to be put in place before the cafeteria federal audit in May. This is not replacing an existing policy. Superintendent Hennes did discuss this policy with Ms. Brunolli.

BP 5111.1 and BP/AR 5117 involves interdistrict transfer requests. All Superintendents in the county are working collaboratively to come up with a new clear policy. Parents that work at a school do not need to ask permission to have their child attend the same school. Also, transfer requests will now be valid for five years and not done on a yearly basis.

6. PERSONNEL

- 6.1. Presentation of the Sunshine between the District & THFT – Mutual Proposals
Recommendation: Acknowledgment of Receipt of Sunshine Letters

Superintendent Hennes explained how the sunshine process works. First each group puts forth their desired negotiation items, they are discussed and mutually agreed upon, and then the items are put in writing and presented to the Board. Superintendent Hennes stated that the Certificated Staff is only discussing contract language because they are currently locked into a three year contract for their salaries.

7. ADJOURNMENT

The Public Session was adjourned at 4:41 p.m.

Eli Wingo, President

Rick Hennes, Superintendent

Date

**Next Regular Meeting of the Board of Education
Wednesday, November 16, 2016
Upper Campus Study Hall, Twain Harte School**

**Agenda material may be reviewed at the District Office
22997 Joaquin Gully Road, Suite G, Twain Harte, California,
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat and Clark Broadcasting (93.5 KKBN). Notice given to each Board Member as well.

In compliance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772 for assistance. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable arrangements to ensure accessibility to this public meeting.