

**TWAIN HARTE SCHOOL DISTRICT
BOARD OF EDUCATION TRUSTEES
BOARD MEETING AGENDA**

Located At:

Twain Harte School
22974 Twain Harte Drive
Twain Harte, CA 95383
Upper Campus Study Hall

WEDNESDAY, JANUARY 11, 2017 at 4:00 p.m.

The Public Session began at 4:00 p.m.

PUBLIC SESSION

1. CALL TO ORDER

- 1.1. Pledge of Allegiance
- 1.2. Roll Call

Members Present:

Member Eli Wingo
Member Lisa Brady
Member Ronda Bailey
Member Tim Hoffman-Brady
Member Rose Wingo

Administration Present:

Mr. Rick Hennes, Superintendent
Mr. Dan Mayers, Principal
Mrs. Tonya Midget, CBO
Mrs. Daisy Kepner, Administrative Specialist

Eli noted that Item 7.5. had been pulled from the agenda because the documents were not ready for review.

1.3. Agenda Review & Adoption

Motion to Approve: Tim Hoffman-Brady

Second: Ronda Bailey

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

2. COMMENTS FROM THE PUBLIC

(The public may address the Board on any matter pertaining to the district that is not on the agenda.)

Mrs. Cablayan stepped forward to speak about concerns surrounding the new lunch schedule change. Mrs. Cablayan stated that many parents are concerned about the younger students being grouped with the older students at lunch time. They feel that the 4th/5th graders should not be grouped with 6-8th graders due to the difference in maturity. The bathrooms are also a major area of concern. The change has caused a 20 minute wait for service. Then students are faced with only 20 minutes to eat or have recess. As a result, many children are not having a chance to enjoy recess which she feels they need. The parents feel that 4/5th graders are no longer being considered “elementary students” but are instead being grouped with “middle schoolers” before they need to be. Mrs. Cablayan would like there to be more communication and effort put into working out other less disruptive options.

Principal Mayers explained in some detail why the changes were necessary. The change was made after teachers went through an ELA Training and it became clear that they would need the recommended teaching block of two hours to instruct the new ELA guidelines. The teachers suggested combining the lunches in order to get a better educational block of time. This has also changed the Music and PE periods. The administration agrees that language arts and math should be driving our schedule and not the extra-curricular activities. It was with this in mind that the changes were made. Thought was put into the concern of grouping the kids. The lower grades are separated at different tables as a result. Superintendent Hennes brought in a cafeteria consultant that is working with us to improve this transition

and cut down on wait times. On a good note, the change has created a benefit of more time to clean the cafeteria in between lunches. Coming into a clean space sets a good example for our children.

President Wingo proposed a question “If I was the last kid in the lunch line, how much time would I end up with for recess?”

Principal Mayers confirmed that 20 minutes is an accurate time for waiting in the lunch line. However, it would depend on how long they took to eat. They could have 20 minutes or 3 minutes to play depending on how long they take to eat.

Mrs. Cablayan explained that she had a conversation with Principal Mayers the day before and one of the suggestions she came up with was to have alternating groups. One group would go to recess for 20 minutes while the other group was in the lunch line. Then when the lunch line was done, the group at recess would get into the lunch line. Shortly thereafter, the first group would be ready to rotate out for their recess time.

Principal Mayers explained that this suggestion would create a supervision issue because Yard Duty is then split both inside and outside with a larger area to monitor.

President Wingo suggested that perhaps we need to hire another Yard Duty in order to make this new lunch schedule work. President Wingo stressed that he does not agree with children being forced to sit after they have eaten. He feels students should have time to enjoy a lunch recess outside and that everyone benefits from that. He stated that he wanted Superintendent Hennes and Principal Mayers to work together on finding other solutions.

Superintendent Hennes agreed that he and Principal Mayers would work together to discuss the options and how things could be improved. He feels that they can get the kids through the lines faster than they do now.

Mrs. Vermillion shared that the upper grade kids are not happy with the arrangement either. They feel that they are being boxed in behavior-wise because they are surrounded by such young kids and cannot talk freely. They have also shared that the table seating is now very tight and it is extremely loud with so many students in the cafeteria at the same time. She feels students are no longer receiving any down time during the school day because they are so rushed through the lunch period.

Mrs. Gilliatt shared that the change has resulted in lost math time. She feels that if the change is academic driven then it does not make sense to end up with less math time. She feels that students are starting to struggle already.

Principal Mayers explained that administration is addressing that deficit by shifting that math time to the enrichment period.

Mrs. Vermillion pointed out that the idea is good in theory but the make-up period does not help when it is scheduled later in the week and the problem is that day. Homework is due every day and if students are confused then they will have already moved past that lesson by the time the enrichment period happens.

Ms. Bannwarth called attention to the fact that both she and Mrs. Bickley are working with a core group of kids that are struggling with math on a daily basis to try and meet this need as well.

President Wingo assured the public that Superintendent Hennes and Principal Mayers would sit down and address these issues.

Member Hoffman-Brady questioned why the Yard Duty hours have been cut from 2 hours to 80 minutes. He inquired if we could backfill the lunch supervision issue by adding back in some of the Yard Duty time.

Superintendent Hennes assured the group that he would work on it and then communicate to the parents what will be happening as a result.

Mrs. Groff introduced a new topic involving the school grounds snow plowing. Parents are concerned that the parking lot area is not completely cleaned of snow. A berm created by the plow is pushed onto the crosshatch area of the student crosswalk which is the designated safe section for children to walk in. The students also play in/on the berm and she is afraid someone is going to get hurt. She feels that if we are going to require students to walk back and forth across the blacktop several times a day then the area should be kept safely cleared.

Mrs. Gilliatt confirmed that this is a problem the Yard Duty staff continually deals with. It is also difficult to keep the kids off the dangerous ice on the blacktop.

Superintendent Hennes confirmed that he will work with Mr. Wurz on the issue. He will also look into what the snow plowing contract with Roger Olsen entails.

The Public Session was adjourned at 4:32 p.m. and the Board immediately went into Closed Session.

CLOSED SESSION

3. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)
 - 3.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code 54956.8)
 - Property: Pincrest Elementary School Site and Facilities
 - Agency Negotiator: Rick Hennes, District Superintendent
 - Negotiating Party: Pincrest Permittees Association
 - Under Negotiations: Review of Purchase Agreement
 - 3.2. Conference with Legal Counsel Regarding Anticipated Litigation
 - Significant Exposure to Litigation Pursuant to Subdivision (d) of Section 54956.9: 1 Potential Case

The Closed Session was adjourned at 4:59 p.m. and the Board immediately went back into Public Session.

President Wingo reported out that the Board took action and voted to allow Superintendent Hennes, Byron Smith (Legal Counsel) and Member Bailey to execute the Purchase Agreement for Pincrest Elementary once it is received back from Pincrest Permittees Association and approved by all three individuals. There is also a real estate attorney looking over the documents. This approval is subject to a ratification vote that must be approved by a 2/3rds vote of the Board in the future.

Motion to Approve: Tim Hoffman-Brady

Second: Ronda Bailey

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

PUBLIC SESSION

4. REPORTS

4.1. Superintendent Hennes Report

Superintendent Hennes shared that the school had once again been awarded the JPA Safety Grant for the year. He gave credit to Mr. Wurz for doing a great job and helping us to earn this honor. We will receive \$5,000 to spend on improvement projects.

- Review of Prop 39 California Energy Expenditure Plan Grant

We have been awarded \$264,882.54 in Prop 39 Grant Funds to spend over the next five years. We will be using these funds to replace fourteen HVAC units, light fixtures, etc. Superintendent Winfield started this process and Tonya has worked hard providing the information so we can start collecting bids before March. Our goal is to have projects completed over the summer.

- Update on LCAP

Superintendent Hennes explained that he has been learning what the LCAP encompasses. Once he had a handle on it he started working with the staff on the LCAP goals. Now moving forward he will be having parent meetings to discuss their input as well.

Superintendent Hennes attended the Tuolumne County Elementary Wrestling Tournament and wanted to commend Ethan Soto for doing a great job. Ethan came in second place in the competition!
 Congratulations to our team.

4.2. Board Member Reports

- Character Counts Kids for December 2016 – Emily Corgiat & Elyse Groff
- Student of the Month for December 2016 – Lukas Soto

4.3. Principal Report

We won the best float in the local parade. A great big thank you to Denise Bengard and the many staff members that helped with this amazing project!

Mr. Mayers issued a list of recent and upcoming activities.

Science Camp for 6th Grade is coming up in March. Upcoming parent meeting next week.

We are working on our LCAP Goal of improving outdoor furniture. The order has been placed. Now he is talking with teachers on what is needed for classroom furniture.

There was discussion on a rubric that supports the Six Pillars to be used in helping decide who will be chosen for the “Wall of Fame.”

The flooding issues we were experiencing seem to have been resolved since the last repair.

4.4. Staff Reports

Mrs. Knowles spoke on behalf of the lower building teachers. They have no complaints but lots of energy!

3rd Grade is excited to be attending the Friendship Conference at Columbia College in February.

All of the lower building staff wanted to thank the new custodian Robert for doing such a great job. He is vacuuming every classroom, every day, which has never happened before. He does a great job just cleaning and making sure every trash is taken out. Also, he took it upon himself to clean out a parking lot drain that has been an issue for a long time. He took a tractor up and packed gravel, etc. He goes way out of his way to do things right. They are very impressed with him.

Lindsey Bannwarth spoke on behalf of the upper building teachers.

4th Graders are starting the salmon project. They will be releasing them in February at Knight’s Ferry.

6-8th Graders are learning swing dancing in the Arts Program. The upcoming winter dance has a ton of swing dancing songs requested! The kids are enjoying it. They will also be nominating for “Winter Court” this year.

5th grade teachers would like to thank PATHS for the STEM donations. PATHS also donated binders for the math curriculum.

Kids are enjoying “Readers Theater” with the new ELA Program. They are making videos and recording each other doing projects. The extra time allotted has made a huge difference in hands on activities.

Several teachers will be attending an upcoming STEM training called Project Wet.

Everyone thankful the old computer lab has been cleaned out. It has been nice to have that space for playing games and such when the weather is bad.

Student Council will be starting their online store next week with logo items. There is a built in profit tracked through the site itself. There will be many items with our school logo available. Parents and staff can order online and it is shipped from there. We receive a check at the end with our profit.

It has been a trying time for our staff as 6 of our 13 staff members have lost a family member recently.

The staff has really come together and supported each other during these difficult times.

4.5. Enrollment Report – 253, Please see breakdown by grade.

5. CONSENT AGENDA

(The Board will consider all of the following items by a single vote unless any member of the Board or the public asks that an item be removed from the Consent Agenda and be considered separately.)

5.1. Minutes from December 7, 2016

5.2. Warrants up to December 21, 2016

5.3. Williams Uniform Complaint Quarterly Report – January 2017

- 5.4. P1 Attendance School District Certification
- 5.5. MOU w/ Stephen Roatch to Provide Audit Services, Year 1 of 3 Year Contract
- 5.6. 700 Form – Completed by all Board Members mid-term.
- 5.7. SELPA Community Advisory Council Nomination – Kellee Leamy
 - Motion to Approve: Tim Hoffman-Brady
 - Second: Lisa Brady
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

6. EDUCATION

- 6.1. California Academy of Sciences, 4th – 8th Grade Special Ed Students, Overnight Trip February 24-25, 2017
 - Motion to Approve: Tim Hoffman-Brady
 - Second: Lisa Brady
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, all voted Aye. There were none opposed.

- 6.2. Board Policy Update: Consideration of BP/AR 3311 Bids
 - First reading and possible waiver of second reading with approval.
 - Motion to Approve: Lisa Brady
 - Second: Tim Hoffman-Brady
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

7. FISCAL SERVICES

Items 7.1 – 7.4. were voted on in one motion.

- 7.1. Financial Audit 2015-2016, Please see additional bound Audit packet.
 - Motion to Approve: Lisa Brady
 - Second: Ronda Bailey
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

- 7.2. MOU w/ TCSOS to Provide VOIP Phone System Services
 - Motion to Approve: Lisa Brady
 - Second: Ronda Bailey
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

- 7.3. MOU w/ Parker & Covert LLP to Provide Special Education Legal Counsel
 - Motion to Approve: Lisa Brady
 - Second: Ronda Bailey
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

- 7.4. MOU w/ Vincent Jamison of The Jamison Group to Provide Real Property Counsel on Purchase Agreement for Pinecrest Elementary School
 - Motion to Approve: Lisa Brady
 - Second: Ronda Bailey
 - Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

Item 7.5. was removed at the start of the meeting because the documents were not ready to be reviewed.
Removed:

- 7.5. Consideration for Approval of Purchase Agreement Between Twain Harte School District Governing Board and Pinecrest Permittees Association for Pinecrest Elementary School and the Facilities on the Pinecrest Elementary School Campus
 - Recommendation: For Approval, by a 2/3rds vote of the Membership of the Board
- 7.6. Consideration of Resolution No. 2016-2017-01-01 In The Matter of Acceptance of Pinecrest Permittees Association's Proposal & Authorization to Open an Escrow Account & Authorization to Carry Out Tasks for District to Transfer Title of Pinecrest Elementary School

Motion to Approve: Tim Hoffman-Brady

Second: Ronda Bailey

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

7.7. Consideration of Approval to Proceed with Board Room & District Office Relocation

Motion to Approve: Lisa Brady

Second: Tim Hoffman-Brady

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

8. PERSONNEL

8.1. Consideration of Resolution No. 2016-2017-01-02 In the Matter of the Creation of Tie-Breaker Criteria, Pursuant to Education Code Section 44955

Mr. Hoffman-Brady asked Mr. Hennes to explain the Resolution listed above.

Mr. Hennes explained that the Board needs to adopt a Layoff Resolution before the March 15th deadline should they decide it is necessary to lay off any staff. We have a few teachers with the same seniority, and same credentials, so a Tie-Breaker needs to be put in place. Should it come to that, the position would be awarded to the teacher with the most teaching experience outside the District. Our legal counsel recommended we put the Resolution in place as a precaution.

Motion to Approve: Tim Hoffman-Brady

Second: Ronda Bailey

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstentions

Members Wingo, Brady, Bailey, Hoffman-Brady, and Wingo all voted Aye. There were none opposed.

The Public Session was adjourned at 5:26 p.m. and the Board immediately went into Closed Session.

CLOSED SESSION

9. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION (Gov. Code 54957.7)

9.1. Public Employee Performance Evaluation: Certificated Administration, Principal

9.2. Conference with Labor Negotiator (Gov. Code 54957.6)

Agency Negotiator: Rick Hennes, Superintendent

THFT, Twain Harte Federation of Teachers

9.3. Conference with Labor Negotiator (Gov. Code 54957.6)

Agency Negotiator: Rick Hennes, Superintendent

CSEA, California School Employees Association

9.4. Public Employee Discipline/Dismissal/Release/Complaint – Report on Probationary Staff (Gov. Code 54957.7)

9.5. Adjourn to Public Session – Report Action Taken

The Closed Session was adjourned at 7:14 p.m. and the Board immediately went back into Public Session.

There was no action to report.

10. ADJOURNMENT

The Public Session was adjourned at 7:15 p.m.

Eli Wingo, President

Rick Hennes, Superintendent

Date

**Next Regular Meeting of the Board of Education
Wednesday, February 8, 2017
Upper Campus Study Hall, Twain Harte School**

**Agenda material may be reviewed at the District Office
22997 Joaquin Gully Road, Suite G, Twain Harte, California,
between the hours of 7:30 a.m. - 4:00 p.m.**

Agenda posted at the following locations: 2 locations at Twain Harte School, the District Office and Tuolumne County Schools Office. Agenda emailed to: the Union Democrat and Clark Broadcasting (93.5 KKBN). Notice given to each Board Member as well.

In compliance with the Americans with Disabilities Act, if you need special assistance (i.e. auxiliary aids or services) in order to participate in this public meeting, please contact the District Office at 209-586-3772 for assistance. Notification 48 hours prior to the start of the meeting will enable the staff to make reasonable arrangements to ensure accessibility to this public meeting.